



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Balagarh Bijoy Krishna Mahavidyalaya
Balagarh, Chinsura, Dist. Hooghly, affiliated to University of Burdwan,
West Bengal as
Accredited
with CGPA of 1.83 on seven point scale
at C grade
valid up to November 04, 2021*

Date : November 05, 2016



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Director



EC(SC)/18/A&A/126.2



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Balagarh Bijoy Krishna Mahavidyalaya

Place : Balagarh, Chinsura, Dist. Hooghly, West Bengal

Criteria	Weightage (W_i)	Criterion-wise Weighted Grade-Point ($CrWGP_i$)	Criterion-wise Grade Point Averages ($CrWGP_i/W_i$)
I. Curricular Aspects	100	180	1.80
II. Teaching-Learning and Evaluation	350	740	2.11
III. Research, Consultancy and Extension	150	160	1.07
IV. Infrastructure and Learning Resources	100	250	2.50
V. Student Support and Progression	100	200	2.00
VI. Governance, Leadership & Management	100	170	1.70
VII. Innovations and Best Practices	100	130	1.30
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (CrWGP_i) = 1830$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (CrWGP_i)}{\sum_{i=1}^7 W_i} = \frac{1830}{1000} = \boxed{1.83}$$

Grade =

Date : November 05, 2016



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- This certification is valid for a period of Five years with effect from November 05, 2016
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A⁺⁺ grade, 3.51 - 3.75 denotes A⁺ grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B⁺⁺ grade, 2.51 - 2.75 denotes B⁺ grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

8. Profile of the Institution			
Name of the Institution	Balagarh Bijoy Krishna Mahavidyalaya		
	Place: Balagarh	State: West Bengal	
Date of visit	03-05 October, 2016		
Affiliating University	Burdwan University		
Status of the Category	Affiliated <input checked="" type="checkbox"/>	Constituent <input type="checkbox"/>	Autonomous <input type="checkbox"/>
Financial Category	Grant-in-aid <input checked="" type="checkbox"/>	Government fund <input type="checkbox"/>	Self-financing : <input type="checkbox"/>
Type of College	Men <input type="checkbox"/>	Women <input type="checkbox"/>	Co-education <input checked="" type="checkbox"/>
No. of Departments	Arts: 09	Science: 03	Commerce: 01
	Any other: ---		Total: 13
No. of Programmes	UG: 09	PG: -	M.Phil: -
	Ph.D -	Any other: -	Total: 09
Year of Establishment	1985		
UGC recognition	Under 2(f) and 12 B: Yes		
Location of the College	Urban <input type="checkbox"/>	Semi-urban	Rural <input checked="" type="checkbox"/> Tribal <input type="checkbox"/>
Area of the campus(in acres)	3.54 Acre		
No. of Teachers	Men	Women	Total
Permanent:	05	03	08
Temporary:	11	15	26
Total no. of. Teachers Ph. D:	nil	nil	nil
Total no. of. Teachers M. Phil:	04	03	07
Total no. of. Teachers P.G:	17	10	27
No. of Non-teaching staff:	Men	Women	Total
Technical Staff:	00	00	00
Administrative Staff:	12	03	15
No. of Students:			
UG:	1043	1070	2113
PG:	-	-	-
M. Phil:	-	-	-
Ph. D:	-	-	-
Any other:	-	-	-

- | Name | Signature with date |
|--|--|
| 1. Prof. Sunil Gupta (Chairperson) | 
5/10/16 |
| 2. Dr. Shukla (Singh) Mahanty (Member Coordinator) | 
5/10/16 |
| 3. Dr. R.C.Hiremath (Member) | 
05/10/2016 |
| 4. Dr. M. S. Shyamasundar (NAAC Co-coordinating Officer) | 
05/10/16 |



Signature of the **Dr. Pratan Banerjee**
Principal & Secretary
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.

**Peer Team Report on Institutional Accreditation (Cycle II) of
Balagarh Bijoy Krishna Mahavidyalaya
PO: Balagarh, Dist: Hooghly -712501, West Bengal**

Section I : GENERAL	Information
1.1 Name & Address of the Institution	Balagarh Bijoy Krishna Mahavidyalaya Balagarh, Dist: Hooghly-712 501, West Bengal
1.2 Year of Establishment :	1985
1.3 Current Academic Activities at the Institution (Numbers) :	
• Faculties / School :	03
• Departments / Centers :	13
• Programme / Courses Offered :	09
• Permanent Faculty Members :	08
• Permanent Support Staff :	09
• Students :	2113
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • Catering the need of socially & economically backward students of rural area • Grant in aid, affiliated and co-education college • Land available for further expansion
1.5 Dates of visit of the Peer Team (Visit Schedule as per Annexure-1)	03 - 05 Oct. 2016
1.6 Composition of the Peer Team which under took the on-site visit :	
Chairperson :	Prof .Sunil Gupta
Member Co-ordinator	Dr. Shukla(Singh) Mahanty
Member	Dr R.C.Hiremath
NAAC Officer	Dr M.S.Shyamasundar

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R. Hiremath
05/10/16

Section II : CRITERION WISE ANALYSIS	Observations (Strength and /or Weakness) on Key-Aspects
2.1 Curricular Aspects	
2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> • Implementation of curriculum framed by university • Contribution to curriculum design through workshops
2.1.2 Academic Flexibility :	<ul style="list-style-type: none"> • Institution offers 09 UG programmes including 6 honour courses • Annual system followed
2.1.3 Curriculum Enrichment :	<ul style="list-style-type: none"> • Suggestions to respective BOS • More workshops, special lectures for better curricular enrichment
2.1.4 Feedback System :	<ul style="list-style-type: none"> • Students feedback obtained but needs to be analysed
2.2 Teaching - Learning & Evaluation:	
2.2.1 Student Enrolment and Profile :	<ul style="list-style-type: none"> • Online admission since 2015-16 • Reservation as per Government /University rules
2.2.2 Catering to Student Diversity :	<ul style="list-style-type: none"> • Enrolment mostly from adjoining rural areas • Kanyashree Prakalpa scholarships for girl students • Majority of students from low economical background
2.2.3 Teaching - Learning Process :	<ul style="list-style-type: none"> • Academic calendar, teaching plan prepared • Student –centric talk and chalk teaching method in practice • Less use of ICT
2.2.4 Teacher Quality :	<ul style="list-style-type: none"> • 07 Faculty members with M.Phil out of 34 faculty members • Permanent faculty recruited as per Government norms
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> • Evaluation as per University norms • Assessment of students through class tests and pre final tests
2.2.6 Student Performance and Learning Outcomes :	<ul style="list-style-type: none"> • Results need improvement • Develop strategies to achieve intended learning outcome
2.3 Research, Consultancy and Extension	
2.3.1 Promotion of Research	<ul style="list-style-type: none"> • Research committee exists but needs to be strengthened • Significant efforts are needed to encourage research
2.3.2 Resource Mobilization for Research :	<ul style="list-style-type: none"> • 01 UGC minor research project completed and 01 ongoing • Budget for research needed
2.3.3 Research Facilities:	<ul style="list-style-type: none"> • E-books and e-journals available in library
2.3.4 Research Publications and Awards	<ul style="list-style-type: none"> • Research publication by some departments • Research output to be enhanced
2.3.5 Consultancy	<ul style="list-style-type: none"> • Consultancy activities be initiated
2.3.6 Extension Activities & Institutional Social Responsibility	<ul style="list-style-type: none"> • Students participation in extension activities through NCC, NSS and other clubs • More social & awareness programmes be organised

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2.3.7 Collaborations	<ul style="list-style-type: none"> • Collaborations with outside institutions and industry be initiated
2.4 Infrastructure and Learning Resources :	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> • Adequate physical infrastructure for present courses • More space for library needed
2.4.2 Library as a Learning Resource	<ul style="list-style-type: none"> • Library fully automated with open access • Less space for reading room • Librarian be appointed
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> • More IT infrastructure needed
2.4.4 Maintenance of Campus facilities	<ul style="list-style-type: none"> • Maintenance through private agency

2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> • Mentoring system be introduced • Scholarships by Government • Free ships to weak students by institution
2.5.2 Student Progression:	<ul style="list-style-type: none"> • Overall average results for UG • Students progression from UG to PG to some extent • Career counselling cell in place
2.5.3 Student Participation and Activities	<ul style="list-style-type: none"> • Students participate in sports, games & cultural activities • College magazine & wall magazines published • No structured network of alumni & former faculty
2.6 Governance, Leadership and Management :	
2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> • Well defined vision & mission • Supportive management and leadership • Decentralised administration through number of committees
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> • Long term perspective plan for development & quality improvement strategies needed • Organised committees & administrative structure
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> • Moderate professional development programmes for staff • Welfare schemes for permanent staff as per Govt. rules
2.6.4 Financial Management and Resource Mobilization	<ul style="list-style-type: none"> • Proper use of financial resources with external audit by CA • Effective resource mobilisation through State, UGC and students fees • Efforts needed to raise funds from alumni, NGO's and research projects
2.6.5 Internal Quality Assurance System	<ul style="list-style-type: none"> • IQAC exists but be made more vibrant • Proper documentation required
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> • Tree plantation • One medicinal and two ornamental gardens available
2.7.2 Innovations	<ul style="list-style-type: none"> • Kanyashree Prakalpa scholarships for girl students as per Govt. Norms
2.7.3 Best Practices:	<ul style="list-style-type: none"> • Exposure through participation in youth parliament

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Section III: OVERALL ANALYSIS	Observations
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Academic ambience • Coordination between management, staff and students • Committed leadership and faculty • Various committees for smooth functioning of work • Running 06 honour courses
3.2 Institutional Weaknesses	<ul style="list-style-type: none"> • Inadequate permanent faculty • Inadequate physical and IT infrastructure • Negligible research output • No consultancy • Lack of sponsorship, linkages & collaboration
3.3 Institutional Opportunities	<ul style="list-style-type: none"> • Enhancement of research & quality publication , collaboration • Revenue generation by consultancy • Opportunity for starting more job oriented/ add-on programs to enhance employability • Facility for intensive use of computers with internet • Better utilisation of available library resources by incorporating library hour in time table
3.4 Institutional Challenges	<ul style="list-style-type: none"> • Enlighting the students about the importance of proficiency in English • Generating external funds through linkages & consultancy • Attracting & retaining competent faculty for all programs • To train the students for meeting global challenges • Creating lab facilities for research culture

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Section IV: Recommendations for Quality Enhancement of the Institution

- Introduction of need based job oriented / skill development courses
- Creation of more permanent staff positions and filling up of vacant positions
- Construction of more physical infrastructure for academic programs, sports activities and providing more space for the library
- Inculcating research culture among the faculty to enhance research output and resource mobilisation through minor/major research projects
- Initiation of consultancy work by the faculty members
- Establishing linkages with outside institutions and industries
- Faculty needs to maintain teacher diary and use of more ICT in teaching
- The placement and women empowerment cell be established
- More emphasis be given on communication skills and language lab be established
- Utmost care is required for making campus clean and green



Signature of the Head of the Institution
 Seal of the Institution
 Balagarh, Hooghly, W.B.

Signatures of the Peer Team Members:

Name	Designation	Signature with date
Prof .Sunil Gupta	Chairperson	<i>[Signature]</i> 5/10/16
Dr. Shukla(Singh) Mahanty	Member Co-ordinator	<i>[Signature]</i> 5/10/16
Dr R.C.Hiremath	Member	<i>[Signature]</i> 05/10/16
Dr M.S.Shyamasundar	NAAC Officer	

Place: Balagarh
 Date: 05-10-2016



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Balagarh, Dist. Hooghly, affiliated to University of Burdwan
West Bengal as
Accredited
at the C⁺⁺ level.*

Date : March 31, 2007



[Signature]
Director

- This certification is valid for a period of Five years with effect from March 31, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C⁺ grade, 65-70-C⁺⁺ grade, 70-75- B grade, 75-80- B⁺ grade, 80-85-B⁺⁺ grade, 85-90- A grade, 90-95-A⁺ grade, 95-100-A⁺⁺ grade (upper limits exclusive)

March 31, 2007/238



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Balagarh Bijoy Krishna Mahavidyalaya

Place : Balagarh, Dist. Hooghly, West Bengal

Criterion	Weightage (W _i)	Criterion Score (C _i)
I. Curricular Aspects	100	62
II. Teaching-Learning and Evaluation	400	278
III. Research, Consultancy and Extension	50	33
IV. Infrastructure and Learning Resources	150	97
V. Student Support and Progression	100	73
VI. Organization and Management	100	67
VII. Healthy Practices	100	55
Total	$\Sigma W_i = 1000$	$\Sigma C_i = 665$

$$\text{Institutional Score} = \frac{\Sigma C_i}{\Sigma W_i} \times 100 = \frac{665}{1000} \times 100 = 66.50$$

Date : March 31, 2007

Handwritten Signature
Director

**Report of the Peer Team on Institutional
Accreditation of Balagarh Bijoy Krishna
Mahavidyalaya. Po- Balagarh,
Dist- Hoogly, West Bengal.**

(17th & 18th March, 2007)

Section 1: Preface

The Balagarh Bijoy Krishna Mahavidyalaya, Dist Hooghly, West Bengal volunteered to be assessed by the National Assessment and Accreditation Council and submitted the Self Study Report (SSR) to NAAC in January, 2007. A Peer Team was constituted by the Council to visit the institution and validate the Self Study Report. The Peer Team consisted of Prof. G.N Talukdar, former Vice-Chancellor of Gauhati University as the Chairperson, Prof M.A. Khan, former Professor and Head, Department of History Pt. Ravi Shankar Shukla University, Raipur, Chattisgarh as Member and Prof Samson Moharana, Professor and Head, Department of Commerce, Utkal University, Bhubaneswar as Member Coordinator. Dr M.S. Shyamsundar, Deputy Adviser, NAAC acted as the Coordinating Officer. The Peer Team visited the institution for two days from 17th March to 18th March 2007.

Balagarh Bijoy Krishna Mahavidyalaya was established on 18.11.1985 at Balagarh, a rural area in the Hooghly District of West Bengal dominated mostly by scheduled castes and other backward communities. The College is named after Bijoy Krishna Modak, a noted freedom fighter and educationist of the area who was instrumental in motivating the villagers to establish the College.

The original vision of the College was to provide degree level university education to the students of the area who had no access to such facilities.

The College is a grant in aid institution of West Bengal Govt. and affiliated to the University of Burdwan. It is recognized by UGC under section 2(f) and 12 B of the UGC Act 1956. (letter No F.8-29/91 CPP Dt. 24-11-91 and letter No F-8-29/91 (CPP-1) 18th Oct. 1993). The College offers three programmes in B.A., B.Sc. and



B.Com. with different programme options. There are 1101 students in the year 2006-07. The College has eight full time faculty and 20 Guest Faculty. It has 14 non-teaching staff in its roll during 2006-07. The unit cost of education including salary component was Rs 4222/- and excluding salary Rs 600/-.

The College has its own campus covering 3.58 acres. It has its own building which accommodates the office of the Principal, class rooms, library, NCC, NSS, Boys' and Girls' common rooms, laboratories for the science departments and canteen etc.

The Peer Team thoroughly examined the Self Study Report submitted by the institution, went through all the documents, equipments and visited all the departments. The Team also interacted with different persons including the members of the Governing Body, Principal, Teaching and Non-teaching staff, Students, Parents and Alumni of the institution. The academic, curricular, extra-curricular, sports and extension facilities were visited. Based on the above exercise and based on the seven criteria identified by NAAC, the assessment of the institution under various criteria, the commendable features of the institution as well as recommendations are given in the following paragraphs.

Section II: Criterion-wise Analysis

Criterion I: Curriculum Aspects

The College has a mission of providing an opportunity of higher education to the youth of the relatively underdeveloped region of Balagarh, who did not have any scope of pursuing degree level study. In addition to above, it has started diversifying the degree level education into different streams so as to enable the students to pursue courses in tune with the changing needs of the job market.

Presently, the College offers degree courses in B.A., B.Sc. and B.Com. with seven different programme options, namely B.A. General, B.A.(Hons) in Bengali, B.A.(Hons) in History, B.Com. (General), B.Com. (Hons) in Accountancy, B.Sc. (General) and B.Sc. (Hons) in Mathematics. In addition to above, the College has recently introduced a self-financed programme on computer literacy for the College students. Most of the above programmes are knowledge based programmes. In Commerce and Science, there are some skill components in the course curriculum.

6.

The College is a grant-in-aid institution of the Govt. of West Bengal. However, certain specific subjects like Geography, Physics (General), Chemistry (General) and Mathematics (Hons) have been introduced in the College during the last four years on self-financing basis.

The College is affiliated to Burdwan University, as such follows the course as approved by the Board of Studies of the University. There is limited scope of horizontal flexibility with regard to selection of electives for B.A., B.Com. and B.Sc. (General) students in the first year. There are no provision of credit transfer within in the specified programme.

The College has no scope for introduction of new courses or revision of existing courses on its own. The University from time to time organizes workshops on course restructuring which are participated by the concerned subject teachers. During the last five years, major changes have been made in the subjects like History, Bengali, Economics, Accountancy and Mathematics. One compulsory paper on Environmental Studies has been introduced as an interdisciplinary subject. Since 2005-06, the College has started collecting feed backs from the students and the parents, about the campus experience, general performance of the College and the teachers.

The Balagarh Bijoy Krishna Mahavidyalaya, which was established in 1985, has been successful to a large extent in providing higher education facilities to the people in the backward region of Balagarh. However, in order to achieve the objective of making the educated people, especially the first generation learners economically independent and acceptable to the market in the globalized market environment, the College need to consider introducing some vocational/professional courses depending on the needs of the area.

Criterion II: Teaching – Learning and Evaluation

The students are admitted on the basis of merit and as per the University norms. There is one Admission Committee in the College which supervises the entire admission process. Reservation in admission for SC (22%), ST (6%) and Physically Handicapped (3%) is provided as per the rules and guidelines issued by the Govt. of West Bengal and the University of Burdwan. There is no provision of quota in admission for sports persons or other economically weaker sections of the

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society. It has been observed that there is an increased demand for admission in subjects like Bengali, History, Geography and Political Science. In most other subjects like Economic, Commerce and Mathematics, the demand for admission appears to be far less than the number of seats available.

There is no provision for assessing students' knowledge and skills before the commencement of the teaching programme. The teachers occasionally take tests of the students during the regular classes. The tutorial classes in the College provide an opportunity to the teachers to clarify the doubts of the below average students.

The College prepares its own academic calendar broadly on the basis of the academic calendar prepared by the University of Burdwan. During the year 2005-06, the College had 246 working days and 192 teaching days.

The teachers mostly use the classroom lecture as the mode of teaching both in General and Honours. In some subjects, learner-centered methods like group discussion, classroom debates, and question answer sessions are also employed. In science subjects. Practicals are conducted in the laboratories. The College has one slide projector, few educational CDs and limited internet facility.

The regular teachers of the College numbering eight have been appointed by the Governing Body of the College on the recommendation of the West Bengal College Service Commission. They have the required qualifications specified by the UGC. The Principal/Governing Body selects the Guest faculty following specified guidelines. They are paid honorarium on the basis of number of classes taken by the College out of the College fund. At present, the College has three out of eleven sanctioned teaching posts lying vacant.

A few teachers of the College, mostly from the Department of Political Science, Mathematics, Bengali, Commerce, History and Economics have attended different seminars, refresher and orientation courses for professional development. A National Seminar on "Intellectual Property Rights; Problem" was organised by the College in August 2004 with the financial assistants of the Ministry of HRD of Govt. of India.

The College has an acute shortage of teachers especially in the Department of English, Political Science, History and Bengali, where the student-teacher ratio continues to be very high.

The institution has a system of self appraisal of the performance of the teachers. From the year 2005-06, the College has also introduced the practice of evaluation of the teachers by the students.

The institution monitors the performance of the students through periodical class tests, pre-test examination, test examination and final examination. The final annual examination is conducted by the University of Burdwan.

The College being an affiliated College enjoys flexibility to design different new methods for the internal assessment of the students only.

Criterion III: Research, Consultancy and Extension

Being an undergraduate College, the institution provides more importance to teaching in comparison to research. There is no special provision for research grants or research scholarship for the teachers. Teachers are provided leave to attend seminars and workshops.

One teacher from Economics department has completed a minor research project funded by UGC (Rs. 50,000) and another teacher from Commerce has completed a minor research project again funded by UGC to the tune of Rs. 90,000.

One teacher from Economics Department and the Principal of College, who happens to be the faculty of History Department, have research publications to their credit. Only one out of 8 teachers has Ph.D. The Principal has published four books in history.

Being an affiliated College located in the rural area, the College teachers have very limited scope for engaging in consultancy. Their services have often been requisitioned by the Government/Governmental agencies for different types of assignments.

The College has two units of NSS which have organized different outreach programmes like cleaning the campus, railway platforms, conducting village survey, plantation, organizing sanitation campaigns, blood donation, awareness programmes on AIDS etc. The College adopts different villages from time to time for organizing developmental works. In addition to it, NSS volunteers adopts BPL families to make them aware of the benefits of sanitation, savings and education. The NSS unit of the College had organized a seminar-cum-demonstration programme on mushroom

cultivation and vermiculture in September 2001. An extension activity funded by the UGC was taken up by two teachers of the College for constructing community latrines in two villages in technical collaboration with Amartya Rural Welfare and Research Centre, an NGO sponsored by UNICEF and Govt. of West Bengal. One of the teachers of the College has been working with an NGO in creating awareness about arsenic poisoning in the ground water of the locality. In all extension activities of the College, there is active participation of all teachers and students under the leadership of the programme officers of the two NSS units.

The College does not have any formal linkage with any official organization for teaching, research or other extension activities. It has an informal arrangement with a local NGO in organizing different extension activities in the nearby villages.

Criterion IV: Infrastructure and Learning Resources

The College has a campus of 3.58 acres of land with boundary walls on all sides. It has a three storied building with a covered area of 3,347 sq. metres. which houses all the physical facilities of the College. In addition, there is another small single storied building of 108 sq. metres. At present, the College has 12 class rooms, one library, one reading room, 3 laboratories for Physics, Chemistry and Geography, Principal's room, teachers' common room, a room for NCC unit, one for NSS units, Students' Common Rooms and the Student Union office, a cycle stand, canteen and facilities for drinking water and toilet.

The institution has prepared a perspective plan for its future expansion. During the last five years, the College has spent Rs 26,67,915/- for addition to its infrastructural facilities.

The maintenance of the infrastructure is done by the College out of its own fund. An amount is allocated in the budget which is spent by the College with the approval of the Governing Body. A Building Sub-committee looks after the maintenance of the building, while equipments are repaired by outsiders.

The College has a library with a carpet area of 74.25 sq. metres. and a library reading room with a total carpet area of 52 sq. metres. The library is managed by a Library Advisory Committee under the chairmanship of the Principal of the College.

There is no professional librarian. The library has a computer which keeps a record of all books. The cataloguing services in the library are computerized following the CDS/ISIS. A reprography section is available near the library for use by teachers and students. The library does not have any internet facility, which is available only in the principal's chamber.

During 2001-02 to 2005-06, a sum of Rs 2,78,597/- has been spent on the purchase of new books for the library .

The College has a Central Computer Room with five computers. Departments do not have any separate computers. A few educational CDs have been purchased by the College.

The College has one play ground of 7700 sq. metres. Facilities like Football, Cricket, Volley ball, Badminton, Table tennis, Carrom etc. are being provided to the students.

Criterion V: Students Support and Progression

The College has a student strength of 1101 during 2006-07. It includes 604 males and 497 females. The students belonging to backward classes including SC and ST constitute 37.78% of the total strength. Being located in the rural area, the institution has been able to attract students only from the near by locality.

The College has a fairly good record of result in the University examinations in subjects like Bengali, Economics, Geography and Commerce. The drop out rate is less than 10%. There is no systematic record about the engagements of the past students of the College. However, a number of past students are engaged as teachers in different Government aided high schools and primary schools.

For the first time, the College has published its prospectus in the year 2006. It contains information relating to vision and mission of the institution, the courses offered, eligibility criteria, fee structure, subject combinations, seats available in different courses, rules and regulation etc.

The College provides financial aid to selected poor students in the form of half and quarter freeship through the Students Aid Fund. An amount of Rs. 31,070/- was provided as financial help to 110 students during 2005-06. In addition, 846 students belonging to SC and ST were recommended to receive scholarships from the State

Govt. From 2006-07, the College has started a book bank facility for the poor students of the College.

The College has no placement or career guidance cell. NSS units occasionally organize programmes on self employment. The teachers of the College do provide academic and personal counseling to students as and when needed by the students.

In 2006, the College has formed its Alumni Association. It is yet to take up any specific activity. A Grievance Redressal Cell has been formed in the College in the year 2006 to redress the grievances of students, teachers and non teaching staff.

The College has a Student Union which organizes different functions in the College throughout the year namely, freshers' welcome, annual function, Intra College annual cultural competition etc. A student magazine is brought out every year which incorporates the literary works of the students.

The College has one unit of NCC consisting of 125 cadets, both boys and girls. In 1998, 2001 and in 2007, two, one and one cadets respectively, attended the Republic Day Parade at New Delhi. Besides, in the year 2005 and 2006, 25 and 43 cadets respectively, passed their 'B' certificate and 5 and 6 cadets passed their 'C' certificate examination. A total of 15 past students of the College have joined the ITBP and BSF.

Criterion VI: Organization and Management

The College has a statement of its mission, vision and goals. It was set up to provide higher educational facilities to the people in the rural area of Balagarh. It has been successful to a large extent to provide the degree level education in Arts, Science and Commerce to the rural folk. The Principal of the College is the head of the institution who is directly in charge of all academic and co-curricular activities. The Principal functions under the broad supervision and guidelines formulated by the Governing Body formed as per the rules of the West Bengal Government. The Governing Body is constituted of representatives of donors, the State Government, affiliating university, the teachers, non teaching staff and the students. During 2005-06, the Governing Body met for three times.

The administration of the College is backed by effective delegation systems where teachers have been assigned different duties. From time to time, the Principal monitors & co-ordinates the activities of different wings of the College.

The College has prepared a perspective plan which envisages opening of new subjects, launching of vocational education in different streams, construction of guest house, teachers' quarters, students' hostel, auditorium, and addition of more computers. It has been proposed to mobilize resources from UGC, College's own fund, MPLADS, donations, State Government. etc. to fund the above activities.

For creation of new teaching posts, the College is entirely dependant on the Govt. of West Bengal. For filling up the posts, the WB College Service Commission sends the names of the recommended candidates who are issued appointment letters by the College Governing Body. For Guest faculty or temporary teachers, the GB selects the teachers after making an advertisement in the local newspaper. The non teaching staff is recruited on the basis of the posts sanctioned by the State Government and as per the rules framed by the Govt. of West Bengal.

The College has eleven sanctioned teaching posts, out of which three are lying vacant. All the sanctioned non teaching posts have been filled up. There are four departments namely Geography, Chemistry, English and Physics, which do not have a single regular teacher. In order to meet the increasing teaching load, the College has recruited nearly 22 Guest faculty to smoothly conduct its teaching activities.

Since 2000-01, the College has introduced the practice of obtaining Self Appraisal Report from the teachers, which cover teaching, research, extension and consultancy services. There is no provision for peer evaluation in the undergraduate College. The College has an unstructured method of appraising the performance of the non teaching staff periodically by the Principal.

The College is yet to devise any structured mechanism of organising staff development programme both for teaching and non-teaching employees of the College. Teachers are encouraged to attend seminars, refresher and orientation courses to acquaint themselves of the latest developments.

The College collects different fees from the students both at the time of admission and also at different intervals. The fees include admission fees, tuition fees, examination fees, student union, games and sports, library deposits, magazines etc. During the year 2005-06, a sum of Rs. 11,13,960/- was collected by

the College from the students on the above head. At present, the College collects Rs. 240/- from each student annually as institutional fees. This was revised last time in the year 2004-05. In addition, the College received Rs. 36,61,936/- as non plan grant under salary head from the State Govt. Under the plan fund during the year 2005-06, the College received Rs. 9,80,084/- from the UGC, MPLADS and State Govt. for undertaking various developmental projects.. In addition to above, the College had collected an amount of Rs. 1,96,800/- towards donation from students and others during the last five years (2001-02 to 2005-06).

The College prepares its own budget every year. The external audit is done by a qualified chartered accountant recommended by the Education Department. of the Govt. of West Bengal. The audits of the College accounts are up to date till 2005-06.

Criterion VII: Healthy Practice

The College has its own vision and mission. It has a perspective plan for next 15 years, where it has made clear its intention of its goals and objectives.

During the last five years, it has taken steps to add new subjects to the existing courses to meet the aspirations of the students and in the tune with the needs of the job market.

The institution through its two NSS wings has been playing an important role in various social development activities in the surrounding villages.

The College has involved its students in keeping its campus clean and green.

Section III: Over all Analysis

The Peer Team after going through the Self Study Report submitted by the College and after its visit to various academic and physical facilities found that the College has been serious in taking different steps to fulfill its objective of providing higher educational opportunities to the people of the Balagarh region. The team observed some unique features of the College which it wants to commend. Also the Peer Team would like to bring to the attention of the College certain concerns for its consideration.

Commendations:

- Well co-ordinated administrative mechanism and effective leadership provided by the Principal in ensuring smooth conduct of the teaching activities.
- The linkages developed by the College with one NGO in organizing different social welfare activities in the nearby villages.
- The achievements of NCC wing of the College.
- A network of relationship developed with the local MP and MLA and others resulting in mobilization of a good amount of donation for the development activities in the College.

Suggestions:

While the Peer Team appreciates the mission of the institution, keeping in view the spirit of dedication, potential of College and further aspirations, it would like to make the following suggestions:

- The objectives of the College need to be very much focused and the future development should be directed in some specific areas in tune with the changing market situations.
- ① { • The College should initiate plans to introduce more professional courses in the area of management like certificates course in marketing management, marketing of insurance products, stock market brokering, agriculture marketing, investment management, bank marketing and small business management.
- The Commence Department of the College having adequate number of teaching staff should prepare definite plans to make the courses more attractive.
- The Management should think of offering different add on courses to the students of Arts, Science and Commerce to ensure their marketability. Courses relating to ICT can be introduced as a first step. This would probably be able to attract more number of applicants to the different courses.
- ② { • Teachers and students need to be computer literate and be provided more internet access.


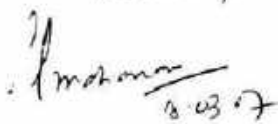

- More number of regular teachers needs to be appointed at least in those subjects which do not have any.
- ③ • Research activities may be encouraged among the teachers. M.Phil, Ph.D. work, research article writing, submission of research projects to funding institutions like ICHR, DST, CSIR, ICSSR and UGC may be given the much needed priority.
- ④ • Library facilities do not seem to be adequate. More number of text books and reference journals is to be purchased. Issue and return be fully computerized. Possibility of offering open access system to all be explored.
- ⑤ • A career guidance-cum-placement cell be opened and linkages be developed with professional training institutions to impart job oriented training in soft skill development to the students to make them more acceptable in the market.
- ⑥ • Arrangements may be made to organize at least two entrepreneurship development programmes every year in collaboration with SISI or DIC or other State Govt. promotional agencies to make the students aware of different entrepreneurial opportunities available in the region.
- ⑦ • The College authorities should encourage different departments to organize more number of seminars or symposiums and teachers be encouraged to attend conferences organized at periodical intervals by different universities and colleges.
- All teachers should be members of their professional associations to keep them upto date about the recent developments in their own area.
- ⑧ • The College should expand its physical infrastructure facilities with respect to class rooms, hostel, games and sports facilities.
- ⑨ • The Management of the College should seriously consider appointing one professionally qualified librarian and a trained physical training instructor
- ⑩ • Alumni Association meeting be made regular and alumni be involved in different curricular and co-curricular activities of the College.
- ⑪ • Possibilities be explored to have some tie-up with industrial and financial institutions for the on the job training of students of some selected disciplines.
- ⑫ • A formal parent-teacher association may be organized to advise the College in different academic and other activities.

- 13. • The College may think of having its own website incorporating all curricular and co curricular information.
- 14. • The College should explore the possibilities of submitting proposals to UGC for getting financial assistants for purchase of laboratory equipments, computers and library books along with construction of gymnasium, hostel and other sports facilities.
- The College may examine the feasibility of entering into an arrangement with the state transport department or private transport operators for providing dedicated bus service to the students of the College, at least twice a day.

20 Suggestions
Actually 14

The Peer Team sincerely acknowledges the cooperation received from the Governing Body, the Principal, the co-ordinator, all teaching and non teaching staff and the students during its visit.

Names and Signatures of the Peer Team

1. Prof. G. N. Talukdar
Chairman  12.03.07
2. Prof Samson Moharana
Member Coordinator  8.03.07
3. Prof M.A. Khan
Member  18.03.07

I have gone through the report and I accept it.

Date: 18/03/2007

 18.03.2007
(Dr. Debabrata Ghosh)

Principal

(Balagarh Bijoy Krishna Mahavidyalaya)



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