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BALAGARH BIJOY KRISHNA MAHAVIDYALAYA

P. O. - BALAGARH • DIST. - HOOGHLY • WEST BENGAL - 712 501

NAAC ACCREDITED

Ref. No.

Date 05.9.18


From,
President / Principal / Teacher-in-charge


Notice

It is hereby notified that a meeting of the IQAC will be held on Saturday, 8 September 2018 at 2.30 pm to discuss the following agenda. All concerned are requested to attend the meeting.

Agenda:

1. To read and confirm the minutes of the last meeting held on 28 April 2018
2. To reconstitute the IQAC of the College.
3. To approve the Action Taken Report for the year 2017-18.
4. To consider on registration under UGC N List programme.
5. Misc.


Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.


Co-ordinator, IQAC

Co-ordinator, IQAC
Balagarh Bhooy Krishna
Mahavidyalaya
Balagarh, Hooghly

Date: 8.9.2018.

Members Present:

1. Banerjee
2. P. Mallick
3. ~~Sharma~~
4. A. Ghosh.
5. Shikshi Banerjee
6. Dilip Kumar Chatterjee

Resolutions Adopted.

The principal and the Chairperson of the IQAC presides over the meeting.

1. The minutes of the last meeting held on 28th April, 2018 are read and confirmed.
2. Resolved that the matter of reconstitution of the IQAC be taken up by the Chairperson at a later date.
3. The action taken report for the year 2017-18 is approved.
4. Resolved that the College will undergo registration under the UGC N List programme so that the teachers and students are able to benefit from the huge content of learning resources from the UGC all over the world. The college would bear the annual membership fee of ~~Rs 5~~ for registration under the programme.
5. Misc.
 - (i) Resolved that the wall - magazines of

different departments be prepared.

(ii) Resolved that the Alumni Association be revived.


(iii) Resolved that student-mentoring be introduced at both 'Hons.' and ^{General} ~~Pass~~ levels. It is proposed that the concerned Honours department be involved in mentoring the Honours student of the department. The mentoring of the ~~Pass~~ ^{General} stream students may be undertaken by a different cell.

(iv) It is proposed that Industrial visits, ~~or~~ may be arranged, interactions with members of the industry be held on a regular basis.

(v) It is proposed that ~~the~~ a display board be maintained displaying the names of the First Class holders of each department in each semester.

(vi) The Internal quality assurance policy is approved.

~~The~~ The meeting concluded with thanks to the Chair.

 27/01/19

Principal
Balagari B. K. Mahavidyalaya
Balagari, Hooghly, W.B.

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NAAC ACCREDITED

Ref. No. :

Date :

From :


President / Principal / Teacher In Charge

Notice

It is hereby notified that a meeting of the IQAC will be held on Tuesday, 29 January 2018 at 12.30 pm to discuss the following agenda. All Full time and Part time teachers are requested to attend the meeting.

Agenda:

1. To read and confirm the minutes of the last meeting held on 08.9.2018.
2. To form seven IQAC sub-committees according to the seven criteria provided by NAAC.
3. To consider on organizing Advanced Learners' Seminar.
4. To consider on enhancing use of ICT in Teaching-learning.
5. To discuss on academic matters including maintenance of Teachers' diary, departmental profiles, self-appraisal reports etc.
6. Misc.


Principal
Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, WB.


Co-ordinator, IQAC

Co-ordinator, IQAC
Balagarh Bijoy Krishna
Mahavidyalaya
Balagarh, Hooghly

Members Present.

Date: 29.1.19.

1. ~~Baran~~ 29/1/19
2. ~~Baran~~ 29/01/2019.
3. ~~Dilip Chatterjee~~ 29/01/19
4. ~~Sibeli~~ 29/01/19
5. ~~Atish~~ 29/1/19
6. ~~Kossai~~ 29/1/19
7. ~~Udaykush~~ 29/01/19
8. ~~Baran Chatterjee~~ 29/1/19
9. ~~Susmita Das~~ 29.1.19
10. ~~Atish~~ ~~Randolph~~ 29.1.19
11. ~~Sukumar~~ 29/01/19
12. ~~Kalichand~~ ~~Sau~~ 29/01/19
13. ~~Debabrata~~ ~~Ghosh~~ 29/01/19.

Resolutions Adopted.

The Principal and the Chairperson of the IQAC presides over the meeting.

1. The minutes of the last meeting held on 08.9.2017 are read and confirmed.
- (i) The members are apprised that as per Res. 5(ii) the formation of Alumni Association of the College is in process. A meeting on the preliminaries of the association has already been convened by the Principal and a membership application form has been ~~public~~ prepared and provided in the website of the College.
- (ii) About Res. 5(iii), decided that instead of forming a different cell for mentoring of B.A., B.Sc & B.Com. Gen. students, they would be divided according to their roll numbers to them and a teacher.

-mentor be allotted to each group.

(iii) About Res. 5(iv) decided that an Industrial visit will be organised by Sri Shibashis Karmakar and Sri Uday Ghosh during the 1st week of March with the students of B.Sc. (Hons & Gen).

2. Resolved that seven IQAC sub-committees be formed as follows with the Co-ordinator of IQAC as convenor and ~~respe~~ the Chairperson of IQAC ~~as~~ and respective teachers as members. The following committees may be extended, if need arises, in future. The committees are formed according to the Seven criteria of evaluation formulated by NAAC.

Criterion 1 - Curricular Aspects : A. Halder & S. Biswas

" 2 - Teaching-Learning & Evaluation : D. Hossain

3 - Research, Innovations & Extension : A. Ghosh

4 - Infrastructure & Learning Resources : S. Dan

5 - Student support & Progression : B. Munda

6 - Governance, Leadership & Management

- Principal

7. Institutional values & Best Practices - D.K. Chatterjee

3. Resolved that Advanced Learners' Seminars be held on 12th & 13th March 2019.

4. The members agreed on enhancing the use of ICT tools in teaching-learning but certain problems were reported by teachers such as shortage of e-ICT enabled classrooms and availability of equipment.

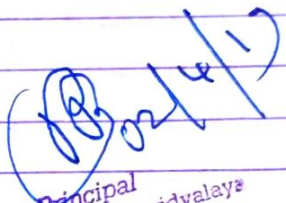
5. Regarding Teachers' Diary, it is still being prepared by and shall be ~~sp~~ adopted as soon as it is ready. The departmental profiles and Self Appraisal forms were distributed to the teachers and they were requested to submit the same

within two weeks time to the co-ordinator.

G. Miscellaneous

- (i) It is proposed that a Monthly Talk be arranged as an innovative programme, where teachers of the College will speak on any Academic topic or current affairs of their choice and both teachers and students will participate.

The meeting concluded with thanks to the Chair.


Principal
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Balagarh, Hooghly, WB

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NAAC ACCREDITED

Ref. No.

Date


From,
President / Principal / Teacher-in-charge

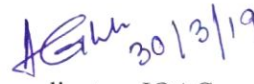
Notice

It is hereby notified that a meeting of the IQAC sub-committee for "Teaching Learning and Evaluation" will be held on Tuesday, 2nd April 2019 at 11.30 am to discuss the following agenda.

Agenda:

1. To discuss the indicators under Criterion 2 of Revised Accreditation Framework of SSR "Teaching Learning and Evaluation".
2. Misc.


Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.


Co-ordinator, IQAC

**Co-ordinator, IQAC
Balagarh Bijoy Krishna
Mahavidyalaya
Balagarh, Hooghly**

Members Present

Date: 02.4.19

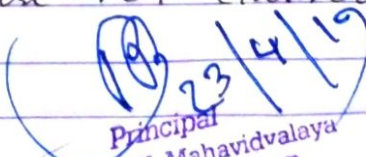
1. B

2. ~~B~~ Bhowas

3. A Ghosh 2/4/19

Resolutions Adopted.

1. A Class Tests may be arranged immediately after classes begin, so that we may be able to identify advanced and slow learners among the students. Also a few special classes may be arranged for the slow learners to help them to be at par with advanced learners.
2. Full time teachers may be assigned as mentors to honours students of different departments. It is proposed that teachers be present a few case studies about students-mentees.
3. It is also proposed that ~~as~~ in order to maintain continuous evaluation ~~as~~ two to four class tests be held apart from two internal assessments.
4. Teachers to be encouraged to use student centric methods in teaching-learning process. Methods such as experiential learning, participative learning and problems solving methodology have been emphasised by NTAAC and could be adopted as much as possible in the classroom.
5. Resolved that the authority shall be approached for arranging more ICT enabled classrooms so that teachers and students can use ICT classrooms more frequently.


Principal
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Balagari, Hooghly, WB.

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NAAC ACCREDITED

Ref. No.

Date

From,

President / Principal / Teacher-in-charge

Notice

It is hereby notified that a meeting of the IQAC sub-committee for 'Curricular Aspects' will be held on Tuesday, 23rd April 2019 at 2.30 pm to discuss the following agenda.

Agenda:

1. To discuss the indicators under Criterion 1 of Revised Accreditation Framework of SSR 'Curricular Aspects'.
2. Misc.


Principal

Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.



19/4/19

Co-ordinator, IQAC

Co-ordinator, IQAC
Balagarh Bijoyn Krishna
Mahavidyalaya
Balagarh, Hooghly

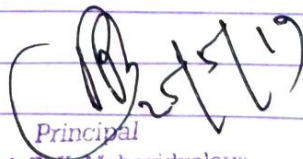
Date: 23.4.19.

Members Present

1. 
2. Asma Huda
3. Biswjit Mukherjee
4. AGhech 23/4/19

Resolutions Adopted.

1. Resolved that feedback on syllabus be obtained from the students on departmental basis and also from all the Teachers & reflecting their views on its design and applicability.
2. Data to be obtained about the no. of students enrolled in value added courses of Computer training and Yoga from its initiation. A copy of certificates awarded by the affiliating authorities to be retained.
3. Resolved that a seminar be organized to ~~over~~ make the students aware of the various subject related add on and certificate courses available on the SWAYAM platform.


Principal

Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.

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NAAC ACCREDITED

Ref. No.

Date 20.5.2019


From,
President / Principal / Teacher-in-charge

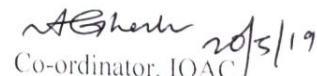
Notice

It is hereby notified that a meeting of the IQAC sub-committee for "Student Support and Progression" will be held on Saturday, 25th May 2019 at 3.30 pm to discuss the following agenda.

Agenda:


1. To discuss the indicators under Criterion 5 of Revised Accreditation Framework of SSR "Student Support and Progression".
2. Misc.


Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, WB.
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, WB.


Co-ordinator, IQAC
Co-ordinator, IQAC
Balagarh Bijoy Krishna
Mahavidyalaya
Balagarh, Hooghly

Date: 25.5.19

Members Present.

1. 
2. Ashmit Ghosh
3. Biswajit Munda

Resolutions Adopted.

1. Individual scheme-wise records of scholarships granted by Govt. or Non-Govt. bodies and availed by students of the College to be maintained. However the students being awarded scholarships do not convey the information to the College, and since the amount is directly transferred to the bank account of the students, it is difficult for the College to keep track. Only the list of students who have been awarded SVCM scholarships are available.

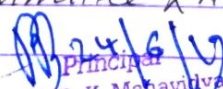
Further sanction letters are not available for non-Govt. schemes.

2. It is decided that capability enhancement programme like Guidance for competitive Exams, Soft skill development, Soft skill development, Remedial coaching & Language Lab should be organised. The modalities of such programmes will be discussed later.

3. The reports of all cultural events organised by the institution and the Annual Sports event organised by the institution be maintained

4. The Alumni Association to be reconstituted as soon as possible.

5. Monitoring of the student redressal committee, Prevention of Sexual Harassment Committee & Anti-Ragging committee is required.


Principal
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Balagan, Hooghly, W.B.

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NAAC ACCREDITED

Ref. No.

Date 20.6.19.....

From,
President / Principal / Teacher-in-charge

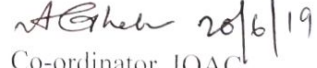
Notice

It is hereby notified that a meeting of the IQAC sub-committee for "Infrastructure and learning resources" will be held on Saturday, 24th June 2019 at 3.30 pm to discuss the following agenda.

Agenda:

1. To discuss the indicators under Criterion 4 of Revised Accreditation Framework of SSR "Infrastructure and learning resources".
2. Misc.


Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.


Co-ordinator, IQAC

Co-ordinator, IQAC
Balagarh Bijoy Krishna
Mahavidyalaya
Balagarh, Hooghly

Date: 24.6.19

Members Present:

1. [Signature]
2. Biswas
3. Ashutosh Ghosh.

Resolutions Adopted.

1. A list of classrooms, Laboratories, computers, printers & ICT materials to be prepared. Additionally a year wise data of classrooms enabled with LCD, LAN, ICT to be prepared.
2. A year wise data on Furniture, Computers & Accessories, library books & Laboratory Equipment has to be prepared.
3. Cataloguing of the old manuscripts available with the library is required as soon as possible.
4. Usage of library by both students and teachers has to be recorded properly so that per day usage can be computed correctly.
5. Budget Allocation on Infrastructure Augmentation, Total Expenditure, Expenditure on Books and Journals, Budget allocation for Maintenance etc. have to be recorded according to the BSR format.

[Signature] 25/6/19
Principal
Balaram B. K. Mahavidyalaya
Balaram, Hooghly, WB.

Notice no. 21

**An important Notice to all Staffs of Balagarh B .K.
Mahavidyalaya**

This is known to all that this College was accredited by NAAC in the year 2007 and graded as C++. Further the college was re-accredited by NAAC in the year 2016 in its 2nd Cycle re-accreditation and graded as 'C'. Since then the college has taken a lot of initiatives to upgrade its overall standard of infrastructure, IT-enabled services, a sense of students' caring environment, development of health and hygiene, introduction of modern aids in teaching and learning, opening of new courses and opening of ODL Centre in affiliation of the NSOU. Higher Education system in this state has transformed in response to the new "Challenges of Higher Education" in India. The CBCS has been introduced by the University of Burdwan. The accountability of teachers has been enlarged and the teaching-learning system has undergone a transformation. Further, for 3rd Cycle accreditation, The IQAC will be re-constituted in this meeting.

In view of the above I request all the teachers (Regular+ PTT) to attend a discussion on 25.6.2019 at 12 Noon in Room B3(Smart Room) positively and present their suggestions and opinions regarding our preparations for NAAC , different aspects of teaching-learning and also to strengthen all supportive academic and management activities.

Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.

Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, W.B.

Date: 25.06.2019

IQAC Meeting with all Full Time & Part Time Teachers

Teachers Present:

1. Banerjee
2. Dilip Chatterjee 25/6/19
3. ~~...~~ 25/6/19
4. Anup Seth 25/6/19
5. Srisati Laha 25/6/19
6. ~~...~~ 25/6/19
7. Debarpreya Ghosh
8. Susmita Das 25/06/19
9. Karachand Sanyal 25/06/19
10. Minal Kanti Ray 25/06/19
11. Abir Bondopadhyay 25/06/19
12. Halder 25.6.19
13. Malay Ghosh 25/06/19
14. Bani Chatterjee 25/6/19
15. Ghosh 25/6/19

Resolutions Adopted.

1. Resolved that for the purpose of continuous evaluation four class tests to be held in each course in every semester and the record of marks to be maintained by the teacher.
2. Resolved that on the basis of class tests, advanced learners and slow learners be identified, so that action can be taken to help the slow learners by arranging special classes.
3. Teachers are requested to hold more ICT based classes so that students feel more interested in classes and feel encouraged to participate in the process. A record sheet was provided to the teachers for maintaining a record of such classes.

4. Teachers of various departments are requested to keep track of students' progression to higher studies. The Principal informed the ICAE that the College office is maintaining records about passed out students who have recently got jobs.

5. The cultural sub-committee is requested to organise competitions among and other cultural activities among students. It is informed reported by the members that there are plans to hold a few cultural activities commemorating Sri Ishwarachandra Vidyasagar. Besides the Tagaran Club Literary Club is also encouraging and collecting literary articles for the magazine Sahityachercha. It is also decided that literary activities like book reviews writing may be organised among the students.

(B) 13/11/13

Principal
Balagarh B. K. Mahavidyalaya
Balagarh, Hooghly, WB.