



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Balagarh Bijoy Krishna
Mahavidyalaya

- Name of the Head of the institution **Pratap Banerjee**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03213288260**
- Mobile No: **9830343752**
- Registered e-mail **bbkm_hooghly@rediffmail.com**
- Alternate e-mail **iqacbbkm1@gmail.com**
- Address **P.O. Balagarh, Dist. Hooghly**
- City/Town **Balagarh**
- State/UT **West Bengal**
- Pin Code **712501**

2.Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **University of Burdwan**
- Name of the IQAC Coordinator **Abhijit Ghosh**
- Phone No. **03213260288**
- Alternate phone No. **8670272229**
- Mobile **9433566317**
- IQAC e-mail address **iqacbbkm1@gmail.com**
- Alternate e-mail address **abghosh2002@yahoo.co.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.bbkm.in/uploads/naac_links/20220401155804.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.5	2007	31/03/2007	30/03/2012
Cycle 2	C	1.83	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

28/01/2008

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC **No File Uploaded**

9. No. of IQAC meetings held during the year

1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Encouraging teachers to take continuous online classes during the closure of the college as per Central and State guidelines in the Covid 19 Pandemic. 2. Managing online platforms for online teaching, distribution of e-resources 3. Organising webinars and actively encouraging and helping all departments of the College to organise webinars during the period of Covid 19 Pandemic to inspire both students and teachers in their academic interests. 4. Organising online meeting of the IQAC 5. Organising online Parent - Teacher meetings

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To develop ICT facilities for online classes.	A new online platform was launched for holding all online classes of the College under one umbrella platform. Later due to several technical issues, this platform was discarded and online classes were arranged through Google meet
To organize add on courses	An 30 hours add-on course on spoken Sanskrit was organized by the Dept. of Sanskrit from 11.01.21 to 21.1.21
To organize orientation programmes for students	Online Orientation programme on 10.12.2020 to familiarize the students with the CBCS system, the course details, internal assessments etc.
To organize more academic and quality related seminars and awareness programmes for the students .	A lot of webinars were organised during this period. The details are provided below:
Do	Webinar on : Impact Of Covid 19 on Indian Economy. Organised by: Department of Economics and Commerce. Date:7th July 2020 Time:11.00-1.00 pm Speaker: Dr. Debashis Sur, Univ. of Burdwan and Dr. Amalendu Bhunia, Univ. of Kalyani
Do	Webinar on : Mahamarir Samaye Sastho Itihaser Ek Jhalok. Organised by: The Department of History and IQAC Date: 14TH July 2020 Time:3:00-5:00pm Speaker: Dr. Sabyasachi Chattopadhyay
Do	Webinar on :Life and Works of Mohitlal Majumder Organised by: NSS UNIT 2 Date: 16th July 2020 Time: 11-1:00pm Speaker: Samsul Huda, Dr. JoygopalMandal, Dr.

	SubrataChattopadhyay
Do	Webinar on : Yogic Practices and Well-Being during Pandemic Organised by: Department of Physical Education Date: 18Th July 2020 Time: 3:00-5:00pm Speaker: Dr. Moloy Kumar Mukhopadhyay, Banipur Dr. SaikatChatterjee, Kalyani University
Do	Webinar on : Dysfunctional Conflicts: Search for Avoidance Strategies Organised by: IQAC, BBKM and IQAC, BN Mahavidyalaya Date: 19th July 2020 Time:12:30-2:30pm Speaker: .Dr. Partha Sarkar, Univ of Burdwan & Supratim Chowdhury, HR Expert
Do	Webinar on : Winning the Battle Against Covid 19 : The Case of Kerala Organised by: Department of Economics and IQAC Date: 20TH July 2020 Time: 1-2:30pm Speaker: Dr. Sukumaran Mavlin
Do	Webinar on : Recent Developments in Mathematical Physics Organised by: Department of Mathematics Date: 21st July 2020 Time:11:00-2:00 pm Speaker: Dr. Mridula Kanoria, Sister Nivedita University, & Dr. Manik Banik, IISER, Thiruvananthapuram
Do	Webinar on : Colonial Legacies. Organised by: The Department of English Date: 21st July 2020 Time:4:00-5:30 pm Speaker: Santanu Banerjee, Kazi Nazrul University, Asansol
Do	Webinar on : Effect on Donor Atom in Chemistry Organised by: Department of Chemistry Date: 26th July 2020 Time: 3:00-4:30pm

	Speaker: Dr. Parth Pratim Das, Magadh University
Do	Webinar on : Sahityer Roop-Reeti Organised by: Jagarani Literary Club, Balagarh B K Mahavidyalaya Date: 26th July 2020 Time: 11:30 -1:30 pm Speaker: Dr. Arindam Goswami, Singer Govt. College, Atanu Kr. Basu
Do	Webinar on : Advances in Theoretical and Mathematical Physics Organised by: Balagarh Bijoy Krishna Mahavidyalaya Collaboration: South Malda College Date: 27th July 2020 Time: 3:30-6:00pm Speaker: Dr. Tanmoy Sarkar, IIT Jammu, Dr. Nirman Ganguly, BITS Pilani, & Dr. Supriya Pan, Presidency University
Do	Webinar on : Material Science Research and the Recent Trends Organised by: Dept. of Physics Date: 28/7.2020 Speaker: Dr. Shamima Karim Chowdhury, Dhaka University & Dr. Kazi Maria Dhaka University
Do	Webinar on : Develop Better Understanding About Human Rights Before Jumping to Any Conclusion Organised by: Department of Political Science and IQAC Date: 29th July 2020 Time: 5-7:00pm Speaker: Dr. Sibotosh Bandopadhyay Vivekananda Mahavidyalaya,, & Dr. Abhishek Karmakar, Galsi Mahavidyalaya
Do	Webinar on : Impact of Covid 19 on Indian Industry: With Special reference to MSME's and the Tourism sector Organised by: Department of Commerce Date: 1st August 2020 Time: 6:30-8:30 pm

	<p>Speaker: Dr. Sanjeev Srivastaw, Asso. Professor, Barasat College, & Rana Deb, Sr. Audit Officer, CAG</p>
Do	<p>Webinar on : Natural and Human Society of Earthscape Organised by: Department of Geography Date: 2nd August 2020 Time: 4-6 pm Speaker: Dr. Mery Biswas, Presidency University, Dr. Debjani Roy, Nirmala College Ranchi</p>
Do	<p>Webinar on : Challenges and Opportunities of Education Across Covid 19 Crisis Organised by: Department of Education Date: 2nd August 2020 Time: 11am-12pm</p>
Do	<p>Webinar on : Humanism in Vedic Literature Organised by: Department of Sanskrit Date: 3rd August 2020 Time: 11:00-1pm Speaker: Dr. Mau Das Gupta, Calcutta University & Dr. Abhijit Mondal, CBPB University, Cooch Behar</p>
Do	<p>Webinar on : Emergent trends in Chemistry Organised by: Department of Chemistry Date: 01/08/2020 Time: 2:30-4:00pm Speaker: Dr. Bubn Banerjee, Indas International University, HP, & Dr. Sumanta Bhattacharya, University of Burdwan.</p>
Do	<p>Webinar on : Role of Exercise and Nutrition for Positive Health Organised by: Dept. of Physical Education Date: 3rd August, 2020 Time: 6:30-9:00pm Speaker: Dr. Kuntal Ghosh, Manipur University, Tarun Mondal, Dept. of Youth and Sports, Govt. of Tripura, Dr.</p>

	Pintu Lal Mondal, Central University of South Bihar, Dr. Sridip Mukherjee, Jadavpur University
Do	Webinar on : Tribal Movements against Displacement in Orissa Organised by: History and IQAC Date: 31/7/2020 Speaker: Dr. Debasree Dey, Maharaja Srishchandra College
Do	Webinar on : Digital Learning Content Management System Organised by: Physics Dept. Date: 30.7.2020 Time: 11-12pm Speaker: Dr. Sukumar Mondal, Univ. of Burdwan
Do	Webinar on : Disease Devastation and Literature Organised by: Dept of English Date: Jul 31, 2020 11:00 - 1:00 pm Speaker: Arijit Goswami, Govt. Degree College, Gorubathan & Dr. Ujjwal Kumar Panda, Govt. Degree College, Dantan II
Do	Webinar on: "Prospect of Horticulture with special reference to Dragon Fruit in post Covid-19 West Bengal" Organised by: Career Counselling Cell Date: 02-8-2020 Time: 7.00 -8:00 P.M Speaker: DR. MAHFUZ AHMED, ASSISTANT DIRECTOR OF AGRICULTURE, JALPAIGURI SADAR SUB-DIVISION
Do	Webinar on : The Problem of Evil: Some Philosophical Reflections to the present Scenario Organised by: Dept. of Philosophy Date: 03.08.2020 time: 4:00-6:00pm Speaker: Prof. Priyanka Maity (Das), Govt. General Degree College, Kalna & Prof. Mijanur Rahaman, Prasanta

	Chandra Mahalanobis Mahavidyalaya
Do	Webinar on : Satyajit Ray and Rabindranath Tagore Organised by: Deot. of Bengali Date: 07.08.2020 Time: 1:00pm Speaker: Debashis Mukhopadhyay
Do	Webinar on : Conducting Low Bandwidth Low Cost Real Time Online Classes Especially for Rural India Balagarh Bijoy Krishna Mahavidyalaya Organised by: IQAC Date: 8 th September 2020 Time: 11:30 am - 1:30 pm Speaker: Prof. Kaushik Chatterjee & Dr. Tapalina Bhattasali, St. Xavier's College (Autonomous), Kolkata
Do	Webinar on : Mahatma Gandhi's Contribution to Indian Freedom movement Organised by: BBKM Date: 02.10.2020 Time: 12-1pm Speaker: Prof. Dalia Hossain
Do	Webinar on: Shatabarshe Bangabandhu Seikh Mujibur Rehman Organised by: NSS Unit 2 and IQAC Date: 05.12.2020 Speaker: Bulbul Mahalonobish, Southeast University, Samsul Huda
Do	Webinar on : Economic thought of Netaji Subhas Chandra Bose Organised by: Dept. of Economics Date: 14.12.2020 Time : 3.00-4.30 Speaker: Prof. Hiranya Lahiri, MUC Womens' College, Burdwan
Do	Webinar on : NAAC Assessment Process: Revised Framework Organised by: IQAC Date: 19.12.2020 Speaker: Sri T.K. Ghara, Jt. DPI, Govt. of West Bengal and Dr. Sukriti Ghosal,

	Ex. Principal, MUC Womens' College, Burdwan
Do	Webinar on : Remembering Soumitra Chatterjee: Actor Extraordinaire Organised by: IQAC in association with IQAC, B.N. Mahavidyalaya Date: 20.12.2020 Speaker: Prof. Sanjoy Mukhopadhyay, Jadavpur University
Do	Webinar on : Kobitar Pathsala: Jiboner Proyojone Organised by: Jagaran Literary Club, BBK Mahavidyalaya and Manabjamin Date: 26.12.2020 Speaker: Asim Bhattacharyya
Do	Webinar on : Vivekanander Sapner Juba Samaj Organised by: NSS Unit 2 Date: 12.02.2021 Speaker: Dr. Goutam Bit, Principal, B.N. Mahavidyalaya
Do	Webinar on : Uttarpathe Virangana Kabya Organised by: Dept. of Bengali Date: 25.01.2021 Speaker: Avishek Ghosal, Krishnath College,
Do	Webinar on : Life and works of P.C. Mahalanobis Organised by: Dept. of Mathematics, Balagarh B K Mahavidyalaya, and B.N. Mahavidyalaya Date:05.02.2021 Time: 2:30-5:00 pm Speaker: Bulbul Mahalonobis, Author, Bangladesh, Dr. Arindam Gupta, Univ. of Burdwan, Dr. Samir Kumar Saha, Jadavpur University
Do	Webinar on : Recent Agricultural Acts Amendments in the Context of Reform of Indian Agriculture Organised by: Dept. of Economics and Dept. of Political Science

	Date: 29.01.2021 Time: 7.30-10.00 P.M. Speaker: Prof. Bibhas Saha, Durham University , U.K. and Prof. Swapnendu Bandopadhyay, Jadavpur University
Do	Webinar on : International Mother Language Day Organised by: Cultural Committee, Balagarh B K Mahavidyalaya Date: 21.02.2021 Time: 7:00-8:00pm Speaker: Dr. Ruma Ghosh & Dr.Jhantu das, Sri Gopal Banerjee College
Do	Webinar on : Impact of GST on Indian Economy Organised by: Dept. of Commerce Date:22.2.2021 Time: 6:30-7:30 pm Speaker: Dr. Dhananjay Rakshit, Sidho, Kanho, Birsa University
Do	Webinar on : Cancer Prevention And Healthy Lifestyle Organised by: IQAC Date:12.4.2021 Time:6.00-7.30 Speaker: Miss Sumki Begum, Programme Co-ordinator-Outreach, Sanjeevani-Life Beyond Cancer
Do	Webinar on : Rabindranath and Hooghly District Organised by: Dept. of Bengali Date:03/5/2021 Time: 7.00-8.30 pm Speaker: ParthaChattopadhyay
Do	Webinar on : Financial Literacy Organised by: Dept. of Commerce Date:02/6/2021 Time:6:00-7:00 pm Speaker: Shakuntala Pareek
Do	Webinar on : Environment and Arsenic Problem: Awareness and Solutions Organised by: Dept. of Geography Date:05/6/21 Time: 10.00-12.00 Speaker: Dr. Pritha Bhattacharya, CU & Dr.

	KathakaliBandyopadhyay , Subarnarekha College
Do	Webinar on : Career Opportunities in Govt. Sector Organised by:IQAC & Career & Counselling Cell Date:11/6/21 Time:4.00-6.00 pm Speaker: Soumya Banerjee, Abhinav Kr. Mahanta, RICE Education
Do	Webinar on : Promoting a Healthy Mindset in Covid 19 Pandemic and Managing Academic Stress Organised by:IQAC Date:20/6/21 Time:4.00-6.00 Speaker: Dr. Nandita Dev, Shishuram das College
Do	Webinar on : 75th Year of Independence and Sir Ashutosh Mukhopadhyay. Organised by:BBK Mahavidyalaya & B N Mahavidyalaya Date:27/06/21 Time:7.00-9.00 Speaker:Janatosh Mukherjee, Dr Ramesh Ch. Rath, Jharkhand
To organize more extension activities and Community related outreach programmes under the leadership of the NSS units of the College	Planting of trees in Amphan affected areas and in College campus on 24.9.2020;
Nil	Distribution of clothes to the poor on the occasion of birth anniversary of Vidyasagar on 26.9.2020;
Nil	Sanitization programme of Adopted village Lankatala and College Campus on 15.10.2020
Nil	Planting of saplings in the College Campus and in neighbouring Hashimpur village on 30.11.2020

Nil	Organizing Drawing competition for students of poor families and Narayan seva at Milan Sangha in Neighbouring Hashimpur Village on 26.01.2021
To observe/ commemorate/ celebrate important days	The following important days were observed / celebrated in spite of Covid 19 pandemic maintaining all protocols of restriction: 1. Parakram Divas on 23rd Jan 2021 celebrating Netaji Subhas Chandra Bose's 125th Birth anniversary; 2. Independence Day; 3. Republic Day; 4. Yuva Diwas on 12 Jan 2021 to observe birth anniversary of Swami Vivekananda; 5. International Mother Language Day on 21 February 2021

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Teachers Council	21/09/2022

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Balagarh Bijoy Krishna Mahavidyalaya
• Name of the Head of the institution	Pratap Banerjee
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03213288260
• Mobile No:	9830343752
• Registered e-mail	bbkm_hooghly@rediffmail.com
• Alternate e-mail	iqacbbkm1@gmail.com
• Address	P.O. Balagarh, Dist. Hooghly
• City/Town	Balagarh
• State/UT	West Bengal
• Pin Code	712501
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Burdwan
• Name of the IQAC Coordinator	Abhijit Ghosh
• Phone No.	03213260288

• Alternate phone No.	8670272229				
• Mobile	9433566317				
• IQAC e-mail address	iqacbbkm1@gmail.com				
• Alternate e-mail address	abghosh2002@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.bbkm.in/uploads/naac_links/20220401155804.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.5	2007	31/03/2007	30/03/2012
Cycle 2	C	1.83	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			28/01/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			1		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Encouraging teachers to take continuous online classes during the closure of the college as per Central and State guidelines in the Covid 19 Pandemic. 2. Managing online platforms for online teaching, distribution of e-resources 3. Organising webinars and actively encouraging and helping all departments of the College to organise webinars during the period of Covid 19 Pandemic to inspire both students and teachers in their academic interests. 4. Organising online meeting of the IQAC 5. Organising online Parent - Teacher meetings</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

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To organize add on courses	An 30 hours add-on course on spoken Sanskrit was organized by the Dept. of Sanskrit from 11.01.21 to 21.1.21
To organize orientation programmes for students	Online Orientation programme on 10.12.2020 to familiarize the students with the CBCS system, the course details, internal assessments etc.
To organize more academic and quality related seminars and awareness programmes for the students .	A lot of webinars were organised during this period. The details are provided below:
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Do	Webinar on : Mahamarir Samaye Sastho Itihaser Ek Jhalok. Organised by: The Department of History and IQAC Date: 14TH July 2020 Time:3:00-5:00pm Speaker: Dr. Sabyasachi Chattopadhyay
Do	Webinar on :Life and Works of Mohitlal Majumder Organised by: NSS UNIT 2 Date: 16th July 2020

	Time: 11-1:00pm Speaker: Samsul Huda, Dr. JoygopalMandal, Dr. SubrataChattopadhyay
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Do	Webinar on : Colonial Legacies. Organised by: The Department of English Date: 21st July 2020 Time:4:00-5:30 pm Speaker: Santanu Banerjee, Kazi Nazrul University, Asansol
Do	Webinar on : Effect on Donor

	Atom in Chemistry Organised by: Department of Chemistry Date: 26th July 2020 Time: 3:00-4:30pm Speaker: Dr. Parth Pratim Das, Magadh University
Do	Webinar on : Sahityer Roop- Reeti Organised by: Jagarani Literary Club, Balagarh B K Mahavidyalaya Date: 26th July 2020 Time: 11:30 -1:30 pm Speaker: Dr. Arindam Goswami, Singer Govt. College, Atanu Kr. Basu
Do	Webinar on : Advances in Theoretical and Mathematical Physics Organised by: Balagarh Bijoy Krishna Mahavidyalaya Collaboration: South Malda College Date: 27th July 2020 Time: 3:30-6:00pm Speaker: Dr. Tanmoy Sarkar, IIT Jammu, Dr. Nirman Ganguly, BITS Pilani, & Dr. Supriya Pan, Presidency University
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Do	Webinar on : Emergent trends in Chemistry Organised by: Department of Chemistry Date: 01/08/2020 Time: 2:30-4:00pm Speaker: Dr. Bubn Banerjee, Indas International University, HP, & Dr. Sumanta Bhattacharya, University of Burdwan.
Do	Webinar on : Role of Exercise

	<p>and Nutrition for Positive Health Organised by: Dept. of Physical Education Date: 3rd August, 2020 Time: 6:30-9:00pm Speaker: Dr. Kuntal Ghosh, Manipur University, Tarun Mondal, Dept. of Youth and Sports, Govt. of Tripura, Dr. Pintu Lal Mondal, Central University of South Bihar, Dr. Sridip Mukherjee, Jadavpur University</p>
Do	<p>Webinar on : Tribal Movements against Displacement in Orissa Organised by: History and IQAC Date: 31/7/2020 Speaker: Dr. Debasree Dey, Maharaja Srishchandra College</p>
Do	<p>Webinar on : Digital Learning Content Management System Organised by: Physics Dept. Date: 30.7.2020 Time: 11-12pm Speaker: Dr. Sukumar Mondal, Univ. of Burdwan</p>
Do	<p>Webinar on : Disease Devastation and Literature Organised by: Dept of English Date: Jul 31, 2020 11:00 - 1:00 pm Speaker: Arijit Goswami, Govt. Degree College, Gorubathan & Dr. Ujjwal Kumar Panda, Govt. Degree College, Dantan II</p>
Do	<p>Webinar on: "Prospect of Horticulture with special reference to Dragon Fruit in post Covid-19 West Bengal" Organised by: Career Counselling Cell Date: 02-8-2020 Time: 7.00 -8:00 P.M Speaker: DR. MAHFUZ AHMED, ASSISTANT DIRECTOR OF AGRICULTURE, JALPAIGURI SADAR</p>

	SUB-DIVISION
Do	Webinar on : The Problem of Evil: Some Philosophical Reflections to the present Scenario Organised by: Dept. of Philosophy Date: 03.08.2020 time: 4:00-6:00pm Speaker: Prof. Priyanka Maity (Das), Govt. General Degree College, Kalna & Prof. Mijanur Rahaman, Prasanta Chandra Mahalanobis Mahavidyalaya
Do	Webinar on : Satyajit Ray and Rabindranath Tagore Organised by: Deot. of Bengali Date: 07.08.2020 Time: 1:00pm Speaker: Debashis Mukhopadhyay
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Do	Webinar on : Vivekanander Sapner Juba Samaj Organised by: NSS Unit 2 Date: 12.02.2021 Speaker: Dr. Goutam Bit, Principal, B.N. Mahavidyalaya
Do	Webinar on : Uttarpathe Virangana Kabya Organised by: Dept. of Bengali Date: 25.01.2021 Speaker: Avishek Ghosal, Krishnath College,
Do	Webinar on : Life and works of P.C. Mahalanobis Organised by: Dept. of Mathematics, Balagarh B K Mahavidyalaya, and B.N. Mahavidyalaya Date:05.02.2021

	<p>Time: 2:30-5:00 pm Speaker: Bulbul Mahalonobis, Author, Bangladesh, Dr. Arindam Gupta, Univ. of Burdwan, Dr. Samir Kumar Saha, Jadavpur University</p>
Do	<p>Webinar on : Recent Agricultural Acts Amendments in the Context of Reform of Indian Agriculture Organised by: Dept. of Economics and Dept. of Political Science Date: 29.01.2021 Time: 7.30-10.00 P.M. Speaker: Prof. Bibhas Saha, Durham University , U.K. and Prof. Swapnendu Bandopadhyay, Jadavpur University</p>
Do	<p>Webinar on : International Mother Language Day Organised by: Cultural Committee, Balagarh B K Mahavidyalaya Date: 21.02.2021 Time: 7:00-8:00pm Speaker: Dr. Ruma Ghosh & Dr. Jhantu das, Sri Gopal Banerjee College</p>
Do	<p>Webinar on : Impact of GST on Indian Economy Organised by: Dept. of Commerce Date: 22.2.2021 Time: 6:30-7:30 pm Speaker: Dr. Dhananjay Rakshit, Sidho, Kanho, Birsa University</p>
Do	<p>Webinar on : Cancer Prevention And Healthy Lifestyle Organised by: IQAC Date: 12.4.2021 Time: 6.00-7.30 Speaker: Miss Sumki Begum, Programme Co- ordinator-Outreach, Sanjeevani- Life Beyond Cancer</p>
Do	<p>Webinar on : Rabindranath and Hooghly District Organised by: Dept. of Bengali Date: 03/5/2021</p>

	Time: 7.00-8.30 pm Speaker: ParthaChattopadhyay
Do	Webinar on : Financial Literacy Organised by: Dept. of Commerce Date:02/6/2021 Time:6:00-7:00 pm Speaker: Shakuntala Pareek
Do	Webinar on : Environment and Arsenic Problem: Awareness and Solutions Organised by: Dept. of Geography Date:05/6/21 Time: 10.00-12.00 Speaker: Dr. Pritha Bhattacharya, CU & Dr. KathakaliBandyopadhyay , Subarnarekha College
Do	Webinar on : Career Opportunities in Govt. Sector Organised by:IQAC & Career & Counselling Cell Date:11/6/21 Time:4.00-6.00 pm Speaker: Soumya Banerjee, Abhinav Kr. Mahanta, RICE Education
Do	Webinar on : Promoting a Healthy Mindset in Covid 19 Pandemic and Managing Academic Stress Organised by:IQAC Date:20/6/21 Time:4.00-6.00 Speaker: Dr. Nandita Dev, Shishuram das College
Do	Webinar on : 75th Year of Independence and Sir Ashutosh Mukhopadhyay. Organised by:BBK Mahavidyalaya & B N Mahavidyalaya Date:27/06/21 Time:7.00-9.00 Speaker:Janatosh Mukherjee, Dr Ramesh Ch. Rath, Jharkhand
To organize more extension activities and Community related outreach programmes under the leadership of the NSS units of the College	Planting of trees in Amphan affected areas and in College campus on 24.9.2020;

Nil	Distribution of clothes to the poor on the occasion of birth anniversary of Vidyasagar on 26.9.2020;
Nil	Sanitization programme of Adopted village Lankatala and College Campus on 15.10.2020
Nil	Planting of saplings in the College Campus and in neighbouring Hashimpur village on 30.11.2020
Nil	Organizing Drawing competition for students of poor families and Narayan seva at Milan Sangha in Neighbouring Hashimpur Village on 26.01.2021
To observe/ commemorate/ celebrate important days	The following important days were observed / celebrated in spite of Covid 19 pandemic maintaining all protocols of restriction: 1. Parakram Divas on 23rd Jan 2021 celebrating Netaji Subhas Chandra Bose's 125th Birth anniversary; 2. Independence Day; 3. Republic Day; 4. Yuva Diwas on 12 Jan 2021 to observe birth anniversary of Swami Vivekananda; 5. International Mother Language Day on 21 February 2021
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Teachers Council	21/09/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-21	03/03/2022

15. Multidisciplinary / interdisciplinary

- There are some multi-disciplinary approaches in various programmes in the CBCS curriculum followed by the College. For eg. The Bengali Honours programme includes history and aspects of English Literature; English honours and general & Political Science Honours include courses on women's studies and gender studies; the History honours programme includes courses on archeology and museology; the B.Com Honours and General programme includes Economics and Mathematics requiring the cooperation of all three departments in taking classes.
- The College organises Advanced Learner Seminars where students of all programmes participate. These seminars are organized with the sole aim of providing the students with a multidisciplinary orientation.

16. Academic bank of credits (ABC):

The College is affiliated to the University of Burdwan and consequently follows the examination system. As soon as we receive direction from the university regarding the adoption of ABC system, the college will make the necessary steps to adopt it. In the time being we are making students aware about the benefits of the system.

17. Skill development:

- The CBCS curriculum followed by the College includes SEC or Skill Enhancement Courses. The Honours programme students are required to study two SEC subjects. For eg. the students in English Honours programme are taught a course on Translation and another course in English Language Learning.
- The dept. of English organises Spoken English programme and the Dept. of Sanskrit organises spoken Sanskrit programme.
- Some skill development programmes are organised by the Career Counselling cell or NSS occasionally.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The CBCS curriculum followed by the College integrates aspects of Indian language and Culture. For eg. The Bengali

and English Honours programme includes aspects and texts of Sanskrit Literature.

- Through the Spoken Sanskrit programme which has been started by the Dept. of Sanskrit students are able to learn to speak Sanskrit in everyday communications.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme outcomes and course outcomes are prepared by the teachers, discussed in class and they are also available in the website.

20.Distance education/online education:

- The College has a study centre of Netaji Subhas Open University which facilitates distance education in the area. The students passing out from the College as well students of adjoining Colleges can pursue higher education in different courses from NSOU through this study centre. The centre distributes learning materials, organises examination related activities, and facilitates students in academics in various ways.
- During the Covid 19 pandemic the College organised classes in the Online mode, and also made the recordings of the classes available to the students so that they can learn according to their convenience.
- A large number of webinars were organised by the college in the academic year 2020-21 in which teachers and students from our College and other Colleges participated. This endeavour of the College made students habituated to online learning.

Extended Profile

1.Programme

1.1

12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1707

Number of students during the year

File Description	Documents
Data Template	View File

2.2 714

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 339

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 43

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 12

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	12
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1707
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	714
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	339
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	43
File Description	Documents
Data Template	View File

3.2	12
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	2126528
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	29
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The CBCS system has been implemented by the College since the 2017-18 session along with semester system of examination. At the beginning of every semester the various departments prepare a Teaching Plan including the portion of syllabus and the number of classes allotted to each teacher so that curriculum delivery could be effectively managed. Apart from lecturing, some innovative practices are implemented like using power point presentations, documentaries or movies so that the learner can not only enjoy but also take an active interest in classes. Internal Assessment tests are conducted according to the University guidelines. Assignments are provided to students and class tests are regularly held to evaluate the progress of the students. Students' performance in these tests is discussed by teachers in class. Besides, class seminars are conducted in some departments in order to make students more confident with their academic as well as public speaking abilities. For subjects like Chemistry, Physics and Geography Practical classes are provided

according to the requirement of the syllabus. The college occasionally arranges educational tour of some departments with the help of faculty members where the students are actively involved and gain experience. These tours help students to enrich their knowledge of their concerned subjects and contribute to experiential learning. In the Academic year 2020-21 almost all classes were taken in online mode due to pandemic.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College normally adheres to an academic calendar prepared following the academic calendar of the University. Normally two internal assessments are held every semester, the first internal is held in the 8th week and the second internal assessment is held in the 16th week of the semester.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum designed by the University of Burdwan and followed by the College includes various issues of Ethics Gender and Environment. For eg. the B.A English honours programme contains a paper on Gender and women's issues including women's Laws. The Economics general course has component on environment. B.A. History Honours programme includes a paper on Gender & Education in India; The B.A. Geography Honours programme includes a paper on environmental geography. The B.Com honors and Gen programme includes papers on Business ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

13

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bbkm.ac.in/pages/students-corner/student-satisfaction-survey

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1785

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

889

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The departments organize class tests and internal Assessments to assess the learning levels of students
- Advanced learner seminar is organized for advanced learner. it is an interdisciplinary seminar where students from many departments participate.
- the problems faced by slow learners are addressed in tutorial classes and mentoring sessions.
- Remedial classes are for slow learners towards the end of the semester

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1713	44

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The College encourages innovative teaching practices in many ways such as educational tour, field survey, writing projects etc.
- The students of geographphy Honours do fild survey and submit projects

- The students of Semester 1 prepare and submit projects in environmental studies
- The college occasionally arranges educational tour of some departments with the help of faculty members where the students are actively involved and gain experience. These tours help students to enrich their knowledge of their concerned subjects and contribute to experiential learning. But in this covid affected year 20-21 it could not be arranged.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The College authority and IQAC encourages teachers to use ICT equipment in classes to make powerpoint presentations, show resources from the internet, documentaries or movies in order to involve and interest students.
- In the academic year 2020-21 since most of the classes were held online, ICT was used extensively by all teachers for taking classes.
- All the classes were recorded so that students can access them always. these recordings were made available through the College website.
- Some classes were uploaded on youtube so that student can access and stream them anytime

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
43	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
12	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
9	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

318

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college conducts two internal assessments in every semester. These assessments are organised by each department and are supervised by the examination committee. The first Internal assessment is conducted at the 8th week, and the second, the 16th week of each semester. At the end of each internal assessment, the average marks are calculated from the total marks obtained by the students and are added with the final result. The performance of the students is monitored by the Principal and the teachers of each department. After evaluation, necessary advice and suggestions are given to the students so that they can perform better in future. Moreover, remedial classes are conducted for the learners who have difficulty in learning.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All internal assessment related grievances are responded to in a time bound manner. There are some Internal Assessment related grievances which include failure to appear for the examinations. The students submit a written application to the Principal stating the reason for failure to appear. The departments

accordingly provides an alternative date for internals.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcomes and course outcomes are discussed with the students in the orientation programmes at the beginning of the academic year to the newly admitted students.

The course outcomes are also discussed by teacher in classes from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The results of Semester end examinations and the Final examinations are discussed in Departmental meetings and Teachers' Council meetings.
- Teachers are able to check the attainment of course outcomes through students responses in the class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**345**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bbkm.ac.in/pages/students-corner/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

45

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A number of extension activities are organized by the NSS units of the College. In the academic year 2020-21, the following activities were organized:

- Planting of trees in cyclone Amphan affected areas and in College campus on 24.9.2020
- Distribution of clothes to the poor on the occasion of birth anniversary of Vidyasagar on 26.9.2020
- Sanitization programme of Adopted village Lankatala on 15.10.2020
- Planting of saplings in neighbouring Hashimpur village on 30.11.2020
- Distribution of Food materials to the poor on 18.01.2021 and 19.01.2020
- Organizing Drawing competition for students of poor families and Narayan seva at Milan Sangha in Neighbouring Hashimpur Village on 26.01.2021
- Distribution of Food materials to the poor Covid and Amphan affected families on 08.02.2021 and 15.02.2021

16.02.2021 20.02.2021 24.02.2021 02.03.2021 06.3. 2021
10.3.2021 & 20.3.2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

161

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College always tries to provide the best possible academic and physical facilities to its students. However the lack of financial resources has been crucial. The infrastructure details of the college are stated below. :

- The college campus measures about 14320 sq. m
- The College building is 3643.52sq. m
- The College has 22 classrooms including 3 ICT classrooms.
- There are laboratories for the departments of Physics, Chemistry and Geography
- There is a well equipped library which is computerized.
- There is a computer lab for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The College has adequate facilities for cultural activities and several cultural events are held normally. But in the year 2020-21, due to the Covid 19 pandemic the College was closed for long periods, so many activities

had to be held online.

- The college has its own playground. In its commitment to effect holistic developments of the students, the college encourages students to participate in games and sports not only inside the campus but also in tournaments, athletic events, etc organized by other Colleges, the university or across the state and country.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

84187

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The KOHA software 3.18.03 version is used in the library. The library is fully automated

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

25912

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The College library provides computers to students to access online educational resources.
- Internet is provided through LAN to all computers accessed by teachers
- The Wifi facilities are constantly updated so that students can access internet from every part of the campus
- New computers are purchased when funds are available

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

171718

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Annual contacts are made for maintenance of equipments like Generator, Computers with LAN, Accounting Management System, Library Management System, photocopy Machines, Water Filters, Fire Extinguisher etc.
- For maintenance of equipments available in various laboratories annual contact is made with the supplier and

thus the college maintains the equipments.

- A committee comprising teachers and staff monitors the classrooms, laboratories, library and reports to the Principal on maintenance requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1445

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

67

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

85

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

85

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The college provides the facilities to the students for curricular and co-curricular activities in every respect
- Every year almost every department organizes departmental seminar tour/educational tour, survey programmes as parts of project work outside the college.
- College also organizes webinars, talks, state level and national level seminars where students also participate to gain academic strength.
- Students participate in NCC
- The NSS unit of the college conducts so many activities like campus cleansing, awareness programmes, organizing programmes in adopted village etc
- The college has its own playground. In its commitment to effect holistic developments of the students, the college encourages students to participate in games and sports not only inside the campus but also in tournaments, athletic events, etc organized across the state and country. Annual sports of the college are held regularly every year.
- Students participate in various cultural programmes held throughout the year organized by Cultural Committee, NSS and other departments.
- Students participate in the observation and commemoration of various important days.
- The students organise programmes like Teachers Day, Blood Donation camps etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

85

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association but it has not been registered yet. The association meets yearly and discusses about the development of the institution. They participate in some cultural activities of the College. The number of the members of the alumni is gradually increasing. Due to Covid 19 pandemic, the association could not organise meetings or participate in any event, but they keep close relation with the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The College is situated in a socially and educationally backward region and therefore all its activities are concentrated on providing quality education at very low cost, so that maximum number of students can avail the benefit of higher education.
- The Governing Body of the institution, the teachers Council and all the administrative committees always endeavour to keep the interest of the students foremost in all its decisions and undertakings, especially the financially underprivileged students and SCs, STs and OBCs.
- The principal supervises the administrative, academic as well as other organs of the institution such as various sub-committees, the NCC and NSS.
- The Teachers' Council coordinates the academic activities of the different academic departments of the College.
- A nodal officer is appointed to look after the grant of Central and State scholarships to eligible students.
- The college is consistently trying to resort to e-governance in all sphere of activities to maintain easy accessible documentation and transparency

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The basic administrative policies are formulated at the top management level, i.e., by the Governing Body (G.B.) of the college, keeping the stakeholders' requirements and the mission of the Institution in the forefront.
- the college promotes a culture of participative management and that is extended from the highest level of the G.B. up to the levels of the parents and alumni. In fact, a pro-democracy participatory approach of administration and management is developed in the College. The very formation of the G.B. highlights the norm of participatory administration. It consistsof the representatives of Full-Time Faculty Members, Staff Members, Students, Nominees of the Government and the University.

- There are various committees in the College to carry on its academic decision making responsibilities, student support functions and administrative functions. The administrative decision making is undertaken by committees like the Admission Committee, Finance Committee, Building Committee, Purchase Committee, ICT and Digital Assets maintenance committee. Academic decisions are taken by the Teachers' Council, the Library committee, the Examination committee and Routine committee. Student support activities are carried out by Gender equality and Anti-harassment Cell, the Students' Welfare Committee, the Career Counseling cell, Anti ragging Cell, Grievance Redressal cell and Cultural committee. Besides there are staff support functions which are carried out by committees like Leave/Pension and Service book committee, Teachers' Promotion and Fixation committee. The Principal, members of the Governing body, the Teachers and the Non-teaching Staff are members of these committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan is framed in consultation with the departments and various committees of the College. The departments and committees bear the responsibility of carrying out the plan according to the guidance of the principal and College authority. The financial allocation for activities, if any, is decided by the finance committee. The governing body of the college, the Principal and the IQAC monitor over such activities. Although in the academic year 2020-21, the normal activities of the College were largely disrupted by the covid 19 pandemic, many academic and extra curricular activities were carried out:

- Well planned online classes following normal routine from 10am-5pm
- Recording of online classes were made available to

students.

- A large number of webinars were organised by departments
- A number of extension activities were carried out by NSS
- online guardian-teacher meetings were held by departments
- All the important days were observed by the college and participated by students and teachers

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The Governing body of the College consists of the representatives of Full Time Faculty Members, Staff Members, Students, Donors and Nominees of the Government and the University. The GB monitors and approves and ratifies all functions of the College.
- There are various committees in the College to carry on its academic decision making responsibilities, student support functions and administrative functions. The administrative decision making is undertaken by committees like the Admission Committee, Finance Committee, Building Committee, Purchase Committee, ICT committee etc. Academic decisions are taken by the Teachers' Council, the Library committee, the Examination committee and Routine committee. Student support activities are carried out by Gender equality and Anti-harassment Cell, the Scholarship committee, the Career Counseling cell, Anti ragging Cell, Grievance Redressal cell and Cultural committee. Besides there are staff support functions which are carried out by committees like Leave/Pension and Service book committee, Teachers' Promotion and Fixation committee. The Principal, members of the Governing body, the Teachers and the Non-teaching Staff are members of these committees.
- The appointment of Full time teachers is made by the College on recommendation of the West Bengal College Service Commission. The State Aided College Teachers are appointed by the College directly and their appointment is approved

byThe Govt. of West Bengal

- The Non Teaching Staff are appointed by the GB on permanent or temporary basis
- The Service rules are framed by the University of Burdwan, The Govt. of West Bengal and the UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All permanent employees including Teachers and Staff can avail the benefit of General provident Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year all the teachers submit a Departmental Profile and a Self Appraisal Report.

The self Appraisal report submitted by teachers consists of the data on the number of classes taken by the teacher concerned, no.of remedial classes and mentoring sessions held by the teacher. besides, the data on the no.of publications of the teacher, and the number of papers presented in various conferences and seminars and the no.of workshops or faculty development programmes attended.

The departmental Profile contains an overview of the activities of the department. It consists of the number of students of the department in Honours and General courses in the three semesters and the number of students qualified in the final exam. Besides, the profile contains the data about the Teachers. It contains the list of mentors and mentees. The Departmental profile contains the data of the activities of the department such as no.of mentoring sessions organized, no.of remedial classes taken, no.of seminars organized etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit is done by the Firm recommended by the DPI. Audit up to the year 2019-20 stands complete and the reports do not contain any objection. However since recommendation of Audit firm is pending from the DPT, Govt. of West Bengal, the external audit is pending for financial year 20-21. However so far, no system of internal audit is introduced in this Institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The College has very limited financial resources and is suffering from a lack of funds for the last few of years due to lack of financial assistance from UGC and state government. The limited financial resources generated from students fees is put to optimal use for maintenance of physical and academic infrastructure and limited infrastructure augmentation.
- The Finance Sub-Committee plays the most vital role in this respect in evaluating the justification of any proposed expenditure as well as monitoring the progress of an already permitted expenditure
- The day to day expenditure are closely monitored by the Bursar.
- The entire matter of utilisation of financial resources is kept under constant surveillance of the Principal and he, in turn, keeps the G.B. apprised

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the year 20-21, due to the covid 19 pandemic, and the consequent physical closure of the College for a long period of time, the IQAC had a limited role to play in continuing the development activities of the College.

- The problems encountered in this year about teaching in the online mode was successfully tackled by the IQAC by the incorporation of online teaching software, where under one software platform. the teachers can hold classes, and the classes could be recorded. In this venture initially an e-learning software from the vendor Max software was utilised; then the Google gsuite was used to take and record classes.
- All the departments were encouraged to undertake efforts for conducting webinars for students and teachers on areas of contemporary interest. Accordingly more than forty webinars on wide ranging subjects were conducted by

different departments in which not only the students and teachers our college but also other colleges participated.

- All departments and all the teachers submitted Departmental Profiles and self Appraisals during the period.
- Online mentoring sessions were conducted by nearly all departments in which the teacher-mentors inquired about the students mental and physical well being and discussed about the problems faced by the students in online mode.
- Online parent teacher meetings were conducted to interact with guardians about students' performance in online classes and about problems faced by them if any in joining classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The teachers' council and the IQAC of the college continuously review and monitor the teaching learning process.
- At the beginning of every semester all the departments of the College prepare departmental routines and course structures.
- The departments also prepare a plan of departmental activities during the semester that include class tests, class seminars, projects, wall magazines.
- The departments prepare mentor-mentee lists and mentoring schedules
- The results of the students are reviewed at the end of the semester
- The teachers constantly apprise the students about their performance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://bbkm.ac.in/assets/uploads/files/5c693-nirf-2020.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- More than half of the students in the college are girl students and the college administration ensures that a secure learning environment is provided.
- The College has a Girls' Common Room with attached toilet.
- There is an Internal Complaints Committee set up according to the guidelines established by Sexual Harrasment Act 2013. No complaint of harrasment has been reported to the Committee by the students.

- There are security guards in the College to ensure safety and security of women
- There are CCTV cameras at every point in the College to monitor any untoward incident.
- Due to prolonged closure of the college as per orders of the Central and State govt. the normal functioning of the college was disrupted. Thus no programme on gender equity could be organised during the year.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

No waste management system has been built.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The College has a large number of students from SC, ST and OBC communities. Similarly, there are a large number of students from minority community. The College authority endeavours to provide an inclusive learning environment to all students.
- The Government regulations in admission to SC, ST and OBC are maintained
- In the NCC and NSS units of the College the students of all social and religious communities are represented equally
- In the Cultural programmes organised by the College all students irrespective of communities are represented equally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A Webinar entitled "Develop Better Understanding About Human Rights Before Jumping to Any Conclusion" was organised by: Department of Political Science and IQAC on 29th July 2020. The keynote Speakers in the programme were Dr. Sibotosh Bandopadhyay, Associate professor, Vivekananda Mahavidyalaya, & Dr. Abhishek Karmakar, Assistant Professor, Galsi Mahavidyalaya. In this webinar the speakers highlighted the conception of human rights from the perspective of History and Political Science and Constitutional rights and duties of Indian citizens. They also underlined subtle aspects of human rights in its practice in various social scenarios.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates organizes national and international commemorative days, events and festivals through the NCC and NSS and Cultural Committee. This year, due to the closure of College premises on account of Covid 19 pandemic the usual schedule of programmes were affected. However, a number of programmes were held.

- The Independence Day was celebrated in the college by NSS on 15th August 2020.

- To Commemorate the Birth Anniversary of Mahatma Gandhi a Webinar on "Mahatma Gandhi's Contribution to Indian Freedom movement" was held on 02.10.2020
- Observation of Yuva Divas: Birthanniversary of Swami Vivekananda in the College on 12 January 2021 by the NSS units of the College in collaboration with NSS Units of Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly. A Webinar on "Vivekanander Sapner Juba Samaj" was Organised by:NSS Unit 2 .
- Observance of Parakram Divas: 125th Birth Anniversary of Netaji Subhas Chandra Bose on 23rd January 2021. ACultural programme and Poster Competition was held .
- A Webinar on "75th Year of Independence and Sir Ashutosh Mukhopadhyay" was held on 27 June 2021 with the collaboration ofB N Mahavidyalaya, Itachuna, Hooghly.
- A Webinar on "Rabindranath and Hooghly District" to celebrate the birth anniversary of Rabindranath Tagore was organised by BengaliDept. of the college on 3 May 2021.
- A Webinar to celebrate the International Mother Language Day was organised by Cultural Committee of the College on 21 February 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Organising Webinars in the Pandemic period

2. Objectives of the Practice

to keep the learning environment alive in pandemic.

3. The Context

to reorient the students and also the teachers towards stimulating intellectual activity.

4. The Practice

Introduced the students to e-learning through webinars.

5. Evidence of Success

The college was able to conduct about 45 webinars in the academic year 2020-21.

6. Problems Encountered and Resources Required

Many students don't have mobile phones or internet connectivity or can only afford limited data which hampered their participation.

Title of the Practice

Conducting need based Short duration courses

2. Objectives of the Practice

Two short duration courses, Spoken Sanskrit and Spoken English.

to encourage and guide students of Sanskrit to practice speaking in the language.

to equip students for jobs.

3. The Context

To practice using Sanskrit in an everyday situation. to overcome the apparent fear among the students to speak English which

affects their job prospects.

4. The Practice

Both the Spoken Sanskrit and Spoken English courses are of 30 hours duration.

In The Spoken Sanskrit course the candidates are trained by a qualified and experienced instructor.

In the Spoken English course the candidates are provided guidance by the teachers of the English department on various aspects ranging from vocabulary and usage to facing interviews.

5. Evidence of Success

The response to both the courses was quite enthusiastic.

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the

practice (in about 30 words).

the lack of adequate financial resources and infrastructure

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Covid 19 pandemic affected the normal classroom teaching-learning practice because of the prolonged closure of the College as per orders of the Central and State Govt. The pandemic also resulted in a grave social, economic and medical crisis. However, in this circumstance, our College wanted to ensure that there is no disruption in their learning, and thus faced the challenge by adopting and implementing online learning through various modes. The College authority decided to conduct online classes keeping the normal routine of the College intact.

So that there was no shortening of the routine or reduction of classes. This was ensured so that the students are engaged in a continuous learning and that there is ample time for completing the curriculum.

To facilitate the conducting of online classes in a proper way, classes were held in initially in Zoom platform where the teachers provided individual meeting ids to students. Subsequently, for the even semester classes beginning in January 2021, the College authority decided to adopt a common e learning platform for all courses. Hence a software offering e-learning platform with a separate URL bbkm.e-learner.in for all courses and all papers developed by Max -Software, Burdwan, was purchased and used. After a few months, however, the College authority switched over to Google Meet platform with the URL admin@bbkm.org where separate IDs for all teachers were created. This platform helped us to preserve recordings of all classes taken so that students can view the classes later.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Plan of Action for next academic year 2021-22 is as follows:

- We also aspire to build more classrooms in near future.
- We have plans to develop links with other higher educational institutions to organize more collaborative programmes in the future.
- Reconstitute the Alumni Association and undergo registration of the Association.
- We wish to organize academic and quality related seminars and awareness programmes for the students
- We plan to organize more educational visits and excursions.
- We hope to organize more extension activities and Community related programmes under the leadership of the NSS units of the College.
- We hope to introduce Language lab to enhance the spoken English programme.