



**22.03.2024**

**IQAC Meetings 2018-19 to 2022-23**

| IQAC Meetings: 2022-23 |           |  |   |   |
|------------------------|-----------|--|---|---|
|                        | Date      | Agenda   | Major decision/ Policy Decision   | Action Taken  |
| 1                      | 10.8.2022 | <p>To approve the Action Taken report of AY 2021-22</p> <p>To consider on the Academic Calender of AY 2022-23</p> <p>To consider on preparation of Seminar reports of 2020-21 &amp; 2021-22</p> <p>Identifying relevant portions of the syllabus on Gender, Values, ethics, Environment, sustainability.</p> <p>To consider students Feedback of Last academic Year 2021-22</p> <p>To consider on Course outcomes and Programme outcomes</p> | <p>The Action Taken report of AY 2021-22 is approved</p> <p>The Academic Calender of AY 2022-23 is discussed and forwarded to the Teachers' Council..</p> <p>Resolved that all departments will identify relevant portions of the syllabus on Gender, Values, ethics, environment, sustainability. The teachers will put special emphasis on these aspects while teaching the students and encourage students to participate in seminars, prepare projects, prepare wall magazine and engage in cocurricular activities relating to these matters.</p> <p>Departments are also requested to prepare a report on the matter.</p> <p>The students feedback report of AY 2021-22 is discussed</p> <p>Resolved that the Course outcomes and Programme outcomes shall be prepared in a more detailed manner by all departments. and submitted to the IQAC. The same will be published on the website. These shall be discussed with students in the beginning of the semester</p> <p>To organize induction programme for newly admitted students</p> | <p>Relevant portions of the syllabus on Gender, Values, Ethics, Environment and Sustainability were identified</p> <p>Activities like Student Seminar, Seminar, preparation of Wall magazines held.</p> <p>Academic Calender 22-23 uploaded in website</p> <p>Students Feedback Report uploaded in website</p> <p>Course Outcomes and Programme outcomes uploaded in website</p> <p>Induction programme for Students organized by Admission Committee and IQAC on 19.9.2022</p> |

|   |           |   |   |  |
|---|-----------|---|---|--|
| 2 | 21.9.2022 | <p>To discuss on the progress of SSR and AQAR</p> <p>To discuss on progress of ICT classes</p> <p>To consider on organizing Advanced learners Seminar</p> | <p>AQAR 2020-21 draft approved and forwarded to Teachers council for review</p> <p>Resolved that all teachers will submit a report on ICT classes taken in the AY 2021-22</p> <p>Resolved that class seminars will be conducted by departments and Advanced learner seminars be held at end of November</p> <p>The Annual Gender sensitization plan is approved</p> | <p>Advanced Learners seminars were conducted on 30 November, 7 December &amp; 21 December 2022</p> <p>Alumni Association of the College registered</p> <p>AQAR 2020-21 submitted on 15.10.2022</p> |
|---|-----------|---|---|--|

|   |           |  |  |   |
|---|-----------|--|--|---|
| 3 | 9.11.2022 | <p>To discuss NEP Roadmap for AY 2022-23</p> <p>To discuss on preparation for Academic Audit</p> <p>To discuss on progress of documentation for NAAC</p> | <p>The recommendations of the NEP 2020 and NHEQF were discussed and it was universally felt that most of the criteria could be implemented only when the specific systems like Academic Bank of credits are created by the University. However a few recommendations were framed as follows:</p> <p>i. As suggested by the NEP 2020 and NHEQF the University may consider on introducing the Academic bank of Credits within the existing CBCS system which would allow flexibility in choice of institution and multiple entry and exit options to the student, so that the student can pursue studies in convenient time frames.</p> <p>ii. The University might also consider enhancing the CBCS syllabus to include more areas of Indian knowledge systems in addition to the already existing components in the present syllabus.</p> <p>iii. Similarly, the interdisciplinary approach of the existing CBCS syllabus may be enhanced to incorporate and merge relevant topics of related disciplines.</p> <p>Resolved that a letter may be sent to the University in this regard with the recommendations of the College</p> <p>Resolved to conduct a seminar on NEP</p> <p>All Teachers are requested to fill up the Academic Audit format for the AY 2021-22 within 21.12.22 for Academic Audit to be conducted by the University of Burdwan. All teachers are requested to maintain and submit the documentation as per IQAC notice dated 24.9.2022.</p> <p>Misc.</p> <p>Resolved that Dr. Prosenjit Bose be co-opted as member of the IQAC in place of Prof. D.K. Chatterjee who has retired with responsibility for Criteria no. 7: Institutional Values and Best Practices</p> <p>Resolved that an Alumni Connect portal be created with alumni data.</p> <p>Resolved that Student Satisfaction survey may be done following the NAAC format and NAAC procedure. All departments are requested to submit email Ids for Email submission and verification.</p> <p>Resolved that the Advanced Learners Seminar be held on 29 and 30th November and the theme of this year's seminar be Indian Knowledge system.</p> <p>Resolved that the College will participate in AISHE and NIRF ranking and the Nodal officers concerned are requested to take</p> | <p>Seminar on NEP organized in Collaboration with Bejoy Narayan Mahavidyalaya, Itachuna and Sree Gopal Banerjee College, BagatiState Level Seminar on "NEP 2020: Curriculum and Credit Framework for Undergraduate Programmes" organised in blended mode by IQAC on 21 March 2023 in Collaboration with IQAC, Bejoy Narayan College and IQAC, Sree Gopal Banerjee College. Speaker : Dr. Swapan Kumar Pan, Former Principal, Guskara Mahavidyalaya, Member WBCSC</p> <p>Awareness campaign organised by the College in schools of surrounding areas on NEP 2020.</p> <p>Alumni Association registered</p> |
|---|-----------|--|--|---|

|   |                |  |   |   |
|---|----------------|--|---|---|
| 4 | 12.11.20<br>22 | <p>Evaluation of College development and progression works to secure the smooth and efficient running of the educational institution</p> <p>Re-examine targets and prepare the educational development plans to be implemented by the College as a whole</p> | <p>The Institutional Development Plan (IDP) is approved and forwarded to the Governing Body .</p> <p>Resolved that the IQAC will conduct an internal academic Audit of the performance and activities of all departments for Academic Year 2021-22. A format for departmental profile is circulated to the departmental coordinators</p> <p>Resolved that the IQAC will conduct review of the performance based appraisal of all teachers and consequently teachers are requested to prepare and submit the self appraisal in proper</p> <p>To arrange more collaborative activities and programmes with other Colleges and Institutions through MoU or Linkage</p> <p>Resolved that students Feedback on teaching learning and infrastructure would be collected by departments</p> <p>Resolved that the college authority shall attempt to build more classrooms</p> <p>To build a gym for physical fitness of students</p> <p>To prepare the College ground and build a Volleyball ground</p> <p>To have a proper drainage system in the campus</p> <p>Resolved to Update Library software and providing access to Library collection on all computers</p> <p>Resolved To increase Wifi Bandwidth and ease of access to students using Wifi internet</p> | <p>IDP accepted by Governing Body of the College</p> <p>The Solar Energy Proposal which was already sanctioned in 2020 but held up due to Pandemic resubmitted</p> <p>All old tube lights replaced by LED lights to reduce energy consumption</p> <p>Ramps and Rails in staircases and Toilet built to assist PWD students</p> <p>Departmental profiles prepared by all Departments</p> <p>Self Appraisal of all teachers submitted</p> <p>Internal Audit conducted by IQAC and Departmental Profile and Self Appraisal verified</p> <p>Student feedback collected</p> <p>The library software has been updated</p> <p>Students access to Wifi improved</p> |
|---|----------------|--|---|---|

|   |           |  |  |   |
|---|-----------|--|--|---|
| 5 | 03.1.2023 | <p>To consider on Departmental perspective plans for even semesters</p> <p>To consider on MOOC programmes like SWAYAM NPTEL and Internshala</p> <p>To consider on ICT classes</p> <p>To consider on Mentoring</p> <p>To consider on Remedial classes</p> | <p>Resolved that every department will prepare a departmental perspective plan within 17/1/23 for the even Semesters II, IV &amp; VI which shall include a list of all departmental activities that may be organised during the period January 2023 – June 2023.</p> <p>Resolved that every department shall organise an orientation class for every semester to inform the students about online add on courses through SWAYAM, NPTEL etc. and encourage them to enrol in such courses. A course coordinator shall be nominated from the department to help the enrolled students.</p> <p>Resolved that a list of ICT classes taken during the previous semester to be submitted by all teachers.</p> <p>A mentoring report of the previous semester to be submitted by every department.</p> <p>Resolved that remedial classes may be taken by all the semesters</p> | <p>All Departments prepared and submitted perspective plans which were discussed in the Teachers Council</p> <p>Awareness programme on Swayam, NPTEL, Internshala conducted by IQAC on 4.1.2023 centrally</p> <p>Departments conducted awareness programmms on Swayam, NPTEL, Internshala</p> <p>Remedial classes held by departments</p> |
| 6 | 11.1.2023 | <p>To consider on submission of SSR</p> <p>To consider on submission of AQAR 21-22</p> <p>To consider on preparation of Academic Calendar for Even semesters 2022-23.</p>  | <p>Resolved that the IQAC shall proceed with the preparation of SSR for the five year period from 2018-19 to 2022-23.</p> <p>It is resolved that for the preparation of AQAR 2021-22, activities list and reports including photos for the period may be submitted to the Archive committee within 31.1.2023.</p> <p>Decided that the Academic Calendar for Even semesters 2022-23 may be prepared by Profs. D. Bhattacharyay and R. Mondal.</p> <p>Misc.:Resolved that evaluated answer scripts of Internal Assessment may be shown to the students of Semester 1 as soon as possible and their grievances may be noted by the departments.</p> <p>Alumni Feedback may be collected by Profs. A. Halder and Sk. Saifuddin as soon as possible.</p>  | <p>Answerscripts of Internal Assessment were shown to students but no grievance was submitted by students.</p> <p>Alumni Feedback collected</p>   |

|   |           |   |  |   |
|---|-----------|---|--|---|
| 7 | 01.2.2023 | <p>To review the minutes of the last meeting held on 11.1.23</p> <p>To discuss on the progress towards NAAC documentation.</p> <p>To consider new initiatives to encourage e-learning.</p> <p>To discuss on mentoring sessions for the forthcoming semester.</p> <p>To discuss on preparation of departmental profile 21-22</p> | <p>Progress of documentation for NAAC discussed</p> <p>All departments will prepare mentoring schedule for forthcoming semester along with Departmental routine</p> <p>Teachers requested to produce Youtube videos of Classes</p>   |   |
|   | 08.4.2023 | <p>To create Academic Bank of credits for all students</p> <p>To conduct a seminar on Professional Ethics</p> <p>To verify PBAS documents of 4 Teachers due for Promotion under CAS</p> <p>To organize coaching for Competitive exams</p>   | <p>Resolved that Academic Bank of credits ID will be created for all students. An awareness drive will conducted soon on this matter</p> <p>Resolved that a seminar on Professional ethics will be conducted</p> <p>Resolved that PBAS documents for Promotion under Career Advancement Scheme of 4 teachers will be verified by the IQAC and the meetings with University experts and DPI nominee will be held very soon</p> <p>Resolved that the Dept. of Political science will try to organize coaching for competitive exams</p> <p>Resolved that the Local History Museum and Manuscript Archive which was created by NSS volunteers and later shifted to the Panchayat Samity due to lack of space will be recreated by NSS as additional space is available in the College at present.</p> | <p>Creation of Academic Bank of Credits (ABC) ID through NAD Digilocker of all students by special drive on 8 June 2023</p> <p>State level Seminar on "Ethics of Gita: Niskamakarma" organised by the Department of Philosophy on 6 April, 2023</p> <p>PBAS Documents verified, and prepared for Screening committee meeting</p> <p>Local History Museum and Manuscript Archive re-established at the College</p> |

|   |           |   |  |   |
|---|-----------|---|--|---|
| 8 | 14.6.2023 | <p>To approve AQAR 2021-22</p> <p>To propose the State Govt. for Financial Assistance</p> <p>To conduct a seminar on NAAC process</p> <p>To Analyse Students Feedback</p> <p>To conduct Parent Teacher Meetings</p> <p>To prepare action Taken Report</p> | <p>AQAR 2021-22 approved and forwarded to GB</p> <p>Resolved that the College would propose to the Higher Education Dept. for financial assistance for purchase of books, infrastructural development and holding a state level seminar on NAAC</p> <p>Students feedback analysed</p> <p>Resolved that Parent teacher meeting be held as soon as possible</p> <p>Resolved that Action Taken Report will be prepared</p> <p>Discussion on implementation of NEP 2020 CCFUP of University of Burdwan</p> | <p>AQAR forwarded to GB</p> <p>AQAR 2021-22 submitted on 15.7.2022</p> <p>Students Feedback report was analysed and discussed and the report was uploaded to the website</p> <p>Parent Teacher Meetings organised in online mode on 27, 28th and 30th June 2023 for 6th, 4th and 2nd semesters respectively. Some departmental Parent teacher meetings were also organised by some departments individually.</p> <p>NEP 2020 implemented successfully</p> |
|---|-----------|---|--|---|

| IQAC Meetings: 2021-22 |            |        |  |  |
|------------------------|------------|--------|--|--|
|                        | Date       | Agenda | Major decision/ Policy Decision  | Action Taken   |
|                        | 27.11.2021 |        | Resolved that AQAR 2019-20 and 2020-21 to be submitted<br>Feedback analysis report discussed. The report to be updated in the College Website  | Feedback Analysis report updated in College website  |
|                        | 22.12.2022 |        | The IDP for 2020-21 was discussed and approved   | 4 classrooms equipped with ICT<br>6 Career Counselling programmes conducted<br>Various Outreach activities conducted under the leadership of NSS<br>MoU signed with other institutions   |
|                        | 18.1.2022  |        | Resolved that all Departments will submit Departmental profile for AY 2020-21<br>Teachers are required to submit Self Appraisal<br>Teachers are requested to submit Feedback on Curriculum<br>Resolved to sensitise students on Students Satisfaction Survey through Awareness Programme and Collection of Feedback<br>Resolved that a programme on Gender Equity be organised | Departmental Profiles and Self Appraisals were reviewed by the IQAC<br>Awareness programme on Students Satisfaction survey organised<br>Workshop on Gender Equity organised on 08.03.2022<br>Womens sensitization programme organized on 24.5.2022 |

|  |           |  |   |   |
|--|-----------|--|---|---|
|  | 09.3.2022 |  | <p>Draft AQAR 2019-20 discussed and forwarded to Teachers Council</p> <p>It is resolved that the IQAC will take initiative to organize Faculty Development programmes for Teachers and Training programmes for Non-Teaching Staff.</p> <p>Proposed that a seminar/ webinar on cyber security be organized to make students aware of cyber crime</p> <p>Proposed that the lecture series of in-house teachers be re-introduced to orient the students and teachers on critical and current issues of current or general interest and to provide an interdisciplinary forum for exchange of ideas.</p> <p>Proposed that a series of Counselling and Guidance programmes be organized in the schools of the surrounding villages, where a group of teachers shall visit the school and orient the students about higher education opportunities.</p> | <p>AQAR 2019-20 submitted on 31.3.2022</p> <p>Faculty Development Programme Workshop on Open Knowledge System: A Platform for Higher Education on 30.4.2022<br/>Speaker: Dr. Sukumar Mandal,<br/>Assistant professor, Dept. of Lib. Sc. and Information Science, The University of Burdwan</p> <p>Administrative training programme for Non-Teaching Staff: One Day Workshop on Advance Excel on 28.6.2022</p> <p>Programme on Cyber Security on 23.5.22 organised by IQAC</p> <p>In House talks by teachers held on 30/06/2022</p> |
|  | 13.4.2022 |  | <p>The newly introduced Provisional Accreditation of NAAC is discussed. However there is no consensus</p> <p>The effectiveness of projects as innovative Teaching practice is discussed. The Honours departments are requested to decide whether projects may be included as a part of internal assessment.</p> <p>The mentoring practice of various departments is discussed.</p> <p>It is decided that library classes be held in a more regular manner so that students are acquainted with the new additions in the library and develop the practice of studying reference books.</p> <p>It is discussed whether some skill based training programmes may be conducted</p>  | <p>Projects are introduced by some departments as part of evaluation in Internal Assessment</p> <p>Some departments have introduced library classes</p>   |



|  |           |  |  |  |
|--|-----------|--|--|--|
|  | 22.4.2022 |  | <p>All the departments are advised to start one add on course for the students. It is suggested that the course may be related to the syllabus and concentrate on advanced study of a selected topic/ area of the syllabus. It is resolved that the departments will consider the matter and report to the IQAC about their proposal. The IQAC will place their proposals before the Teachers Council for consideration. The TC will also deliberate on the course fee.</p> <p>It is resolved that the Department of Geography along with the IQAC will organise a seminar on environmental sustainability and the Department of Philosophy will organise a seminar on Values on ethics tentatively in the month of May.</p> <p>It is discussed that funds may be allocated for membership of research associations and for registrations to conferences. However, the matter is referred to the G.B. for approval of funds.</p> <p>Misc. It is resolved that the students will be categorized into slow and advanced learners based on marks obtained in 1st internal and tutorial classes will be held for the slow learners as in previous years.</p> | <p>Add on Course on Spoken Sanskrit and spoken English held<br/>Seminar Professional Ethics and Its Contemporary Relevance held on 30th June, 2022 organized by Dept. of Philosophy<br/>A Fund for Research assistance created</p> |
|--|-----------|--|--|--|

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  | <p>Resolved that the College will proceed to sign MoU with other Colleges or academic and social institutions for faculty and student exchange and other academic activities</p> <p>All departments are requested to take initiative to conduct faculty exchange programmes with colleges with whom MoU has been signed. It is resolved that such classes can be taken in online or offline mode as per the convenience of teachers.</p> <p>Science departments are requested to take initiative for arranging Lab Visit to other Colleges.</p> <p>Field Visit and Study tours by Dept. of Geography, Dept, of History and Dept. of Bengali planned</p> <p>All Teachers are requested to engage in research actively and use the Nlist resources on a regular basis.</p> | <p>MoU has already been signed with Purash Kanpur haridas Nandi Mahavidyalaya, Howrah, Department of Master of Business Administration, GGSESTC, Jharkhand and World Wide Fund for Nature (WWF). The existing MoU with Bejoy Narayan College Itachuna, Hooghly has been renewed.</p> <p>The Study tour of the Dept. of History and Bengali, Field Survey of the Dept. of Geography has been undertaken</p> <p>Rainwater Harvesting mechanism is complete and the water collected in the main roof is being collected and deposited into the ground. A soak pit has also been built by the College to collect waste water and deposit it into the ground.</p> |
|--|--|--|--|--|

|                           |  |                 |              |
|---------------------------|--|-----------------|--------------|
| IQAC Meetings AY: 2020-21 |  |                 |              |
| Date                      |  | Major Decisions | Action Taken |

|                    |   |   |
|--------------------|---|---|
| <p>05. 01.2021</p> | <p>It is resolved that all the online classes be held in uniform platform.</p> <p>That all classes will be recorded, so that students may access these recordings whenever possible.</p> <p>Besides, the students will be provided with e-resources as much as possible through a common platform.</p> <p>The teachers will remain in contact with the students through Whatsapp groups created specifically for different courses. Digital media will be extensively used by the teachers to keep in constant touch with the queries and problems faced by students. The College website will be adequately maintained so that all recordings and e-resources are properly available to the students.</p> <p>It is proposed that a separate portal may be launched where students can login to access all class recordings and e-resources.</p> <p>The Teachers were encouraged to continue with efforts of organizing online seminars.</p> <p>All the teachers were informed that departmental profiles and Self Appraisal reports for the session 2019-20 should be prepared and submitted to the IQAC for Internal Academic Audit.</p> <p>All departments were informed that mentoring lists are to be prepared, a mentoring session routine is also to be prepared and mentoring sessions conducted accordingly.</p> <p>Resolved that Parents Teachers meeting will be conducted online by various departments of the College.</p> | <p>A centralized software platform for taking online classes was implemented by the college.</p> <p>Online Classes were taken by all departments following the normal routine of the College and recordings were made so that they are accessible to all departments.</p> <p>An 30 hours add-on course on spoken Sanskrit was organized by the Dept. of Sanskrit from 11.01.21 to 21.1.21.</p> <p>Online Orientation programme on 10.12.2020 to familiarize the students with the CBCS system, the course details, internal assessments etc.</p> <p>The Departmental Profiles and Self Appraisal reports for the session 2019-20 were prepared and submitted to the IQAC by all departments and teachers respectively. The reports were verified by the IQAC.</p> <p>Mentoring lists were prepared by all departments and mentoring sessions were arranged online by departments.</p> <p>The college was able to organize about 45 webinars during this period. The closure of the College in the pandemic period was utilized for promoting online learning so that the students are constantly exposed to lectures on various subjects by leading experts in various fields.</p> <p>Departmental profile and self Appraisals for the Academic year 19-20 were prepared and submitted to the IQAC.</p> |
|--------------------|---|---|

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

| IQAC Meetings AY: 2019-20 |   |  |              |
|---------------------------|---|--|--------------|
| Date                      | Agenda  | Major Decisions  | Action Taken |
| 15.10.2019                | Agenda: New Methodology of NAAC Assessment process. | The new methodology adopted by NAAC for Assessment and Accreditation is discussed. The qualitative and quantitative metrics and the need for documentation is discussed. |              |

|                   |  |   |   |
|-------------------|--|---|---|
| <p>13.11.2019</p> | <p>New Methodology of NAAC Assessment process.</p> | <p>Resolved that all the teachers including Full-time, Part-time and Guest teachers would be mentors to the college students. Each teacher will be assigned a group of students as mentees. For teachers of Honours Departments, the Department will assign a group of students from the Department to the respective teacher. For the teachers of other departments, mentees will be assigned once the list of mentees is ready.</p> <p>The teachers of various departments were again urged to prepare lists of advanced and slow learners based on the marks of Internal Assessments and to plan for holding Remedial Classes for slow learners and seminar for Advanced learners.</p> <p>Every teachers are requested to maintain the following :</p> <p>Mentor's Register (with details of mentoring sessions) and list of mentees assigned to him/her.</p> <p>Self-Appraisal Report (In Soft Copy) of the teacher concerned.</p> <p>Teachers' Diary</p> <p>Every Department is requested to maintain the following:</p> <p>Departmental Register</p> <p>Departmental Profile (In Soft Copy)</p> <p>List of Advanced and Slow Learners based on Internal Assessment marks/Class tests/ Sem-I Results.</p> <p>Remedial Class Routine</p> <p>Documentation of Departmental programmes with pictures</p> <p>Programme Outcomes and Course outcomes from Sem 5 and Sem 6 students</p> <p>Perspective plan at the beginning of the Semester</p> <p>Digital Archive of e-books, documentaries, films and other e-resources</p> <p>Log book of instruments, Computers of the Departments</p> <p>Pictures of Wall-Magazines prepared by students.</p> <p>Students' Feedback on Syllabus.</p> | <p>Student Groups are formed by the Department and a teacher is assigned as mentor.</p> <p>Advanced and Slow learner list is prepared on the basis of internal assessments and class tests. Advanced Learners Seminar held on 18.12.2019 with 8 speakers from 5 departments. Remedial classes held.</p> <p>Teachers' Diary is prepared and distributed among teachers</p> |
|-------------------|--|---|---|

|            |   |  |   |
|------------|---|--|---|
| 04.12.2019 | Agenda: New Methodology of NAAC Assessment process.<br>Speaker: Dr. Pratip Chowdhury, Former DPI, West Bengal | Prof. Pratip Chawdhury, former DPI, West Bengal, discussed the quantitative metrics adopted in the new methodology of NAAC Assessment and how the marks can be obtained in various criteria, and how these marks will reflect in the total grade obtained. It is discussed that the 2 <sup>nd</sup> criteria, concerning Teaching, Learning and Evaluation carries the maximum weightage and therefore special attention has to be given here. It is also found during the discussion that proper documentation is lacking in several areas of College activity, and thus the practice of documenting every activity and even has to be maintained.          |   |
| 04.02.2020 | Documentation of Academic Activities  | Ten departments participated in the meeting in which the teachers were requested to record and preserve documents of various activities of the department, their personal achievements and so on. A list of documents to be prepared and preserved is handed over to them which is attached below:<br><br>It is proposed by the Dept. of English that a 'Spoken English Course' could be organized in the language lab as a value-added programme. The course duration will be of 30 hrs and participants will be required to pay a course fee as determined by the college authority. Participants will be given a certificate on completion of the course. | Departmental Profiles are prepared by all the departments for the previous academic year 2018-19.<br><br>Teachers have prepared Self Appraisal Reports.<br><br>Spoken English course has started in March 2020 with seventeen participants. |

| IQAC Meetings AY: 2018-19 |        |   |              |
|---------------------------|--------|---|--------------|
| Date                      | Agenda | Major Decision  | Action Taken |
| 08.9.2018                 |        | Resolved that the college will register at the NList programme so that teachers and students are able to benefit from the huge content of e-learning resources from all over the world<br>Resolved that Alumni Association be revived<br>Resolved that Students mentoring be introduced of both Honours and General students<br>Proposed that Industrial visit may be arranged, interactions with members of the industry be held<br>Proposed that a display board be maintained displaying the names of first class holders of each department in each semester<br>The Internal Quality Assurance Policy is discussed and approved |              |

|           |  |  |   |
|-----------|--|--|---|
| 29.1.2019 |  | <p>Resolved that Advanced Learners seminar be held on 12th and 13th March 2019</p> <p>Resolved that use of ICT in teaching-learning be enhanced</p> <p>Resolved that Teachers Diary be reintroduced</p> <p>Resolved that Departmental Profiles and self Appraisal reports be prepared by Teachers</p> <p>It is proposed that a monthly talk be arranged as an innovative programme, where teachers of the College will speak on any Academic topic or current Affairs and both teachers and students will participate</p>            | <p>Teachers Diary reintroduced</p> <p>Departmental profiles and Self Appraisals for the AY 17-18 prepared</p>   |
| 02.4.2019 |  | <p>To identify Advanced and slow learners on the basis of class tests and arrangement of special classes for slow learners</p> <p>To start the mentor mentee system from next academic year</p> <p>To introduce more student centric methods such as experiential learning participative learning and problem solving</p> <p>ICT facilities be enhanced</p>  | <p>Advanced and slow learners identified and remedial classes held for slow learners</p> <p>Student centric approaches such as Study tours, Advanced learners seminar organised</p> |
| 23.4.2019 |  | <p>Resolved that students and Teachers feedback on curriculum be obtained</p> <p>Awareness programmes on SWAYAM be organised by all departments</p>  | <p>Students and Teachers feedback on curriculum obtained</p>  |
| 25.5.2019 |  | <p>Capability enhancement programme like soft skills programme, Yoga be introduced</p> <p>The Alumni Association be reconstituted and registered as soon as possible</p>   | <p>Measures are taken to reconstitute the Alumni Association</p>  |
| 24.6.2019 |  | <p>Cataloging of old manuscripts be completed as soon as possible</p> <p>Library usage statistics and footfall be recorded</p>   |   |
| 25.6.2019 |  | <p>Resolved that regular class tests will be held for continuous evaluation and slow learners and advanced learners be identified on that basis. Special classes and remedial classes be organized for Slow learners</p> <p>Teachers are requested to organize more ICT based classes and that such classes be recorded in record sheet</p> <p>Departments are requested to keep track of Students' progression</p> <p>The Cultural Committee is requested to organise competitions and other cultural activities among students</p> | <p>Class Tests conducted regularly</p>  |

|                        |  |
|------------------------|--|
| <b>ACTION TAKEN</b>    |  |
| <b>Year: 2022-2023</b> |  |
|                        |  |

| <b>Plan of Action</b>                                   | <b>Action Taken</b>   |
|---|---|
| To introduce NEP  | Seminar on Introduction of NEP Curriculum and Credit Framework for Undergraduate programmes held in the College. Preparations for implementation of the new Framework has been undertaken by the College in a serious manner. Various meetings have been organised to finalise the online admission process according to the above structure for the forthcoming academic session 2023-24 |
| To create Academic Bank of Credits (ABC)                | Creation of Academic Bank of Credits (ABC) ID through NAD Digilocker of all students by special drive on 8 June 2023  |
| To open new courses                                     | Physical Education honours course granted affiliation by the Univ. of burdwan from the academic session 2023-24   |
| To enhance E-governance practice                        | 1. Introduction of new and improved website; 2. Integration of Online Payment Sysyem, 3. Enhancement of ERP modules   |
| To improve and enhance infrastructure                   | Construction of Cycle Shed for students and staff, Construction of New Toilet for boys and Girls including PWD toilet in College ground. G.B. Sanctioned the construction of new Library and Reading room   |
| To introduce solar energy and reduce energy consumption | Solar Energy project of 20 KW approved by WBREDA but installation delayed. All conventional fluroscent tube lights replaced by LED lights. Sensor based mechanism in lighting and water pumps introduced  |
| Organizing quality related seminars                     | Seminar on NAAC Assessment Process: Salient Features organized by IQAC on 4 August 2022 from 12-2pm Speaker: Dr. Anirban Ghosh, Professor of Commerce, NSOU & Director , Vocational and Skill based education , & IQAC Coordinator, NSOU  |
|   | State Level Seminar on "NEP 2020: Curriculum and Credit Framework for Undergraduate Programmes" organised in blended mode by IQAC on 21 March 2023 in Collaboration with IQAC, Bejoy Narayan College and IQAC, Sree Gopal Banerjee College. Speaker : Dr. Swapan Kumar Pan, Former Principal, Guskara Mahavidyalaya, Member WBCSC   |
| To organize Environment and Sustainability Programme    | Environment and Sustainability related programmes are organized by the Nature Club of the College and also the NSS units.   |
|   | Renewal of MoU with WWF and plantation of saplings on 19.7.2022   |
|   | Plantation of Saplings and Awareness about nature on 06.8.2022 by Nature club   |
|   | Awareness camp on Conservation of Andaman Teal ( Anus Albogularis ), a species of duck on 11.10.2022 jointly organiced by NSS & Nature Club held at Sayra Village, Somra II Gram Panchyat of Balagarh Block, Dist Hooghly.  |
|   | Environment Awareness camp on 17 October 2022 "Awareness on the impact of firecrackers on Environment." Speaker: Biswajit Mukhopadhyay, Environmentalist & Lawyer& Goutam Sarkar, Environment activist organised by NSS & Nature Club   |
|   | Plantation of Saplings in the College campus by NSS on Birth Anniversary of poet Mohitlal Majumder on 26 October 2022.  |



|  |   |
|--|---|
|  | Seminar on "Snakes and Ecological Balance" organized by NSS and IQAC on 14 November 2022 Speaker: Bishal Santra, Consultant Herpetologist, Snake Research Institute, Gujarat Forest Department, Government of Gujarat   |
|  | "Go Green" initiative by NCC for building environmental awareness on 19th January 2023  |
|  | World Environment Day on 5th June organised by Nature Club: Chief Guests Dr. Subrata Mandal, Niladri Sarkar (BDO Balagarh), Sapling plantation, Speech on Waste management; Jute Bag distribution to the Community by volunteers. Speech on vermicompost by Dr Subrata Mandal, Speech on plastic free environment by Sri Biswajit Mukherjee |
|  | Nature Education Camp Organized by Nature Club: Students were made aware of medicinal plants and other plants and trees in the College Campus.  |
| To Organize of Seminars of academic importance | State level Seminar on "Ethics of Gita: Niskamakarma" organised by the Department of Philosophy on 6 April, 2023. Speaker: Dr. Prabhakar Bhattacharya, Associate Professor of Philosophy, Serampore College, Hooghly.   |
|  | Inhouse talks on Current Topics organised by Academic Council on "Changing Dynamic of Defence Services & issue of Agnipath Yojana" on 20 August 2022 Speaker: Prof. Saifuddin Sk., Dept. of History   |
|  | Inhouse talks on current topics organised by Academic Council on 16 July 2022 on "Contextualizing Gender and Booker: Analysis of Geetanjali Shree's Tomb of Sand Speaker: Dibyendu Bhattacharyay, Dept of English   |
|  | Inhouse talks on Current Topicsorganised by Academic Council on 26 August 2022 on the Topic: " Cancer: Recent Breal through in Treatment" Prof Rimpa Mondal , Dept of Chemistry   |
|  | Seminar on "Santal and Adivasi Revolt in Freedom Struggle." Speaker: Md. Akbar Hossain, Associate Professor, Dept. of History, on 15.11.2023  |
| Organizing Seminars on Environment             | Online International Seminar on "Sustainability Frameworks and practices" organized by IQAC on 29 September 2022, Speaker: Dr. Kuntal Goswami, Central Queensland University and Chales Darwin University, Australia, and Climate Consusltant.  |
| To organize Career Counselling programme       | "Financial Education Workshop" organised by Career Counselling Cell in Collaboration with NISM on 25 August 2022  |
|  | Workshop on Plan for Competitive job oriented course on 16 May 2023 organised by Dept. of Political Science and IQAC. Speaker Sri Sahidul Islam (Retd. IAS), Former Secretary, govt. of West Bengal   |
|  | "Employing the unemployed programme" organised by Career Counselling Cell in collaboration with Bandhan on 19 September 2022  |
|  | Guidance for Competitive Examinations course conducted by iQAC and Dept. of Political Science in May-June 2023  |
| Organizing induction programme for Students    | Induction programme for Students organized by Admission Committee and IQAC on 19.9.2022   |

|  |   |
|--|---|
| To organize awareness programmes through NSS | Awareness camp on Dengue and Chikungunia on 24 September 2022<br>Speaker: Dr. Sisir Saha  |
|  | State level Seminar on "Animal behaviour and Welfare: Survey on Street Dogs" on 30 November 2022 organised by NSS in collaboration with NSS of Bejoy Narayan Mahavidyalaya, and "Nirbak Nirvar" , Kalna Street Dog Society & Animal Lovers' Club Speaker: Dr. Sunil Kumar pal, Memeber of Royal Society of Biology, London, Member of International Society for Applied Ethology. |
|  | Plantation of Saplings and cleaning of College Campus on 02.1.23  |
|  | Thalassemia Test and Awareness camp on 22 February 2023 organised by NSS in collaboration with Lions Club of Balagarh (322 C1) and Community Development officer, Balagarh BDO. Discussant: Dr. Sanjoy Sengupta   |
|  | NSS special camp from 2nd April to 7th April 2023   |
| To organize Outreach Programmes              | Teaching Children of Migrant Labourers at temporary schools set up by the NSS "Bhupati Majumder pathsala" near local Brick Kilns. Setting up of NSS School at brickyard in at Guptipara. on 16.1.23   |
|  | Bhupati Mazumder Pathshala students admitted to government schools.on 11.1.2023 through the initiative of NSS unit  |
|  | NSS in Collaboration with Astha Welfare Society organised a programme with the special children: Interaction of NSS volunteers with special children under Astha Welfare Society to develop a sense of belonging, held on 14 November 2022  |
|  | NSS cultural workshop with children of labourers of Sankar Brick Kiln on 21 December 2022 : Interaction and Teaching the children dancing, singing, drawing   |
|  | NSS Outreach Programme: Caring for the Girl child at the adopted village Lankatala on 5th December 2022   |
|  | Collection of Archival materials and documents for Local History Archive at Balagarh Bijoy Krishna Mahavidyalaya and at Panchayat samity  |
|  | Blood Donation Camp on 1 December 2022 organised by NSS in collaboration with Sramajibi Hospital, Serampur on the occasion of World AIDS Day and to commemorate the centennary of freedom fighter Gopinath Saha's martyrdom   |
|  | Foundation of Local History Archive “Panchanan Karmakar Smriti Sangrahashala” at Balagarh Panchayat Samiti Bhavan, inaugurated by Saikat Ganguly, SDO, Hooghly District   |
|  | NSS volunteers visited the orphanage “Prabartak Apanalay” at Chandannagar during the Christmas and gave gifts to the orphan children on 25.12.22  |
|  | Awareness drives about National Education Policy (NEP) 2020 and CCFUP have been organised by the college in a number of schools of the neighbourhood to facilitate students to understand the aims of the new policy and the changes introduced in it.  |

|  |   |
|--|---|
| To organize Gender Equity Programmes                     | Seminar on "Equality for Transgender" organised by Gender Equality and Women Empowerment Cell on 22 November 2022, in collaboration with the Durbar Mahila Samanwaya Committee.   |
|  | International Women's Day celebrated on 15th March 2023 organised by Gender Equality Cell. Discussion on Womens' rights, honouring Girl students for achievements in sports and documentary show on women trafficking   |
|  | Seminar on "Equal Rights for Women in Indian Constitution" on 6 April 2023, Speaker: Monisha Mukhopadhyay, Judge, Lokpal Adalat, Goutam Banerjee (Lawyer) organised by Gender Equality Cell and NSS.  |
| To organize Student Welfare Programmes                   | Student Credit Card Awareness programme on 22 October 2022  |
|  | Electoral Process Awareness programme on 22.9.2022  |
|  | Student Credit Card Awareness programme on 3 January 2023   |
|  | ICT and E-resources awareness programme on 4 January 2023   |
|  | Awareness and enrollment programme on SWAYAM, Internshala, organized by various departments   |
|  | Awareness programme on Student Scholarships on 5 January 2023   |
|  | Thalassemia Test and Awareness camp on 22 February 2023 organised by NSS in collaboration with Lions Club of Balagarh (322 C1) and Community Development officer, Balagarh BDO. Discussant: Dr. Sanjoy Sengupta   |
|  | Voters Day Programme on 25.3.2023   |
|  | Online Student Management Software Presentation Programme on 15.12.2022   |
| To organize Capacity building and Soft skills programmes | Drama workshop organized by NSS on 6 January 2023 on the theme of "Social awareness and Drama". Instructor: Susanta Kumar Halder and Suman Chatterjee of Balagarh Ayudh Silpa Jodhha  |
|  | Advanced Learners seminars were conducted on 30 November, 7 December & 21 December 2022: Paper presenters: Priya Pramanik (3rd Sem History Hons), Sneha Ghosh (3rd Sem Mathematics Hons), Aliviya Chakrabarty (3rd Sem English Hons), Akash Mondal (3rd Sem Sanskrit Hons); Pinky Roy (5th Sem Pol Sc. Hons.), Sayantika Das (5th Sem Pol. Sc. Hons.), Amit Pal (5th Sem Bengali Hons); Susmita Barick (3rd Sem Bengali Hons); Santanu Debnath (5th Sem Chemistry Hons); Snigdha Das (3rd sem Gen Philosophy), Arunima Ghosh & Sirsha Mukhopadhyay (3rd Sem Geography Hons); Arghya Das and Arijit das (5th Sem Accountancy Hons) |
|  | Singing Competition on 07.1.2023 on the topic Patriotic Songs organised by Cultural Committee   |
|  | International Yoga Day observed on 21st June 2023 organised by Dept. of Physical Education, NCC and NSS. Lecture by Sri Tapan Paul of Paramananda Mission, Banagram. Yoga Training by Smt Mina Dam Ghosh  |
|  | Yoga programme "Yog-yukta Bharat" organised by Alumni Association on 13 August 2022.  |

|  |  |
|--|--|
| To organize Sports Events                                      | The Annual sports of the College held on 28 January 2023   |
| To organize Faculty Development Programme                      | Workshop on Research Methodology organized by IQAC on 5th April 2023. Resource Person : Dr. Amalendu Bhunia, Prof. Dept. of Commerce, University of Kalyani  |
| To conduct Academic Audit                                      | Academic and Administrative Audit done by University of Burdwan. Internal Academic Audit conducted by IQAC from 3rd April 2023 onwards in a phased manner: Verification of Departmental Profiles of all Departments and Self Appraisal of all Teachers and other documents of Departmental activities                      |
| To collaborate/ sign MoU with other institutions               | MoU signed with Purbasthali College, Kalna College, AKPC Mahavidyalaya Bengai, Khalisani College, Kalyani Mahavidyalaya, Kabi Sukanta Mahavidyalaya, Tarakeswar Degree College, Vivekananda Mahavidyalaya, Burdwan, Hooghly Women's College, Jirat Colony School, Polba Mahavidyalaya, RBC Maihati, CIMT, Chandannagar etc |
|  | Renewal of MoU with Sree Gopal Banerjee College on 15.3.2023   |
|  | Seminars and Faculty exchange programmes organised on the basis of MoU   |
| To organize Parent Teacher Meetings                            | Parent Teacher Meetings organised in online mode on 27 ,28th and 30th June 2023 for 6th, 4th and 2nd semesters respectively. Some departmental Paernt teacher meetings were also organised by some departments individually.   |
| To participate in AISHE and NIRF                               | Submission of AISHE Survey year 2021-22 report on 15 February 2023. NIRF 2022-23 submitted   |
| To organize cultural programmes                                | Annual Social Programme organised by students on 10th March 2023, Many other cultural Programmes organized   |
| To Register the Alumni Association                             | BBKM Alumni Association registered   |
| To collect Feedback from Stakeholders                          | Feedback was collected from Students, Teachers, Alumni of the College, A feedback analysis report was prepared and discussed. The report was uploaded in the website   |
| To provide Financial Assistance to teachers to pursue research | 5 Teachers were provided financial Assistance to attend seminars and Conferences and to publish their research   |
| To provide scholarship to maximun no. of students              | About 1428 Students of the College received scholarship from different sources with active support and cooperation of the college  |
|  | 62 students received financial aid from Students Aid Fund of the College   |
| To purchase new books and journals for the College library     | 142 New books were purchased. The membership to the Nlist portal for access to e-journals and ebooks is continued. Registered to e-sodhsindhu portal for access to online resources and databases.   |
| To conduct Add on Programms                                    | Add on programme on Journalism; Add on programme on Spoken English, Internashala, Basic Computer Course  |

|  |   |
|--|---|
| Training of Teaching and Non teaching Staff      | Lt. Saifudden Sk achieved Associate NCC Officer (ANO) and became Commissioned Officer after completion of PRCM-SD/172 from 09.6.2023 to 09.09.2023 to at Officer Training Academy Kamptee Nagpur, Maharashtra |
| Student Mentoring                                | Mentors were assigned and Mentoring sessions were organised by various departments for the students   |
| To prepare and submit AQAR                       | AQAR 2020-21 submitted on 15.10.2022 and AQAR 2021-22 submitted on 30.7.2023  |
| Educational Tour/ Students visit                 | On 21.9.2022 5 Students visited INTACH event at Govt. General Degree College, Singur with one Teacher   |
|  | Educational tour to Bishnpur from 14.03.2023-15.03.2023 by History Dept. 10 students led by 3 Faculty Members   |
|  | Educational tour to Murshidabad by history Dept. from 22.11.2022-23.11.2022 22 students led by 3 Faculty members  |
|  | Excursion to Mukutmonipur, Bankura by dept. of Political Science 27 to 28 December, 2022  |
|  | Educational Tour to Bankim Bhavan on 25.5.23 by Dept. of Bengali, 3 Teachers and 37 students participated   |
| To Observe/Commemorate/ celebrate Important days | About 40 commemorative days, events, programmes organized in the College  |
|  | Azadi ka Amrit Mahotsav celebrations: 12-17 August 2022   |
|  | Drawing Competition on the theme " Indian Freedom Struggle" on 12 August 2022 organised by NSS  |
|  | Exhibition on the theme "The Role of Hooghly in the Indian Freedom Struggle and Freedom fighters of Hooghly", organised by NSS from 12-17 August 2022   |
|  | Distribution of National Flags under 'Har Ghar Tiranga programme' with the sponsorship of KVIC on 12 August 2022  |
|  | Rakhi Bandhan Utsav' organised by Cultural committee on 12 August 2022  |
|  | "Har Ghar Tiranga" programme organised by Nature Club on 13th August 2022   |
|  | Paying Obeisance to the Freedom fighters organised by Alumni Association on 13 August 2022.   |
|  | Digital Exhibition on Partition Horrors Rememberance day panorama curated by ICHR and IGNA on Partition and Independence on 14 August 2022. Discussion on "Refugees and the Trauma of Partition" by NSS       |
|  | Online Seminar on organised by the Departments of History and Poltical Science on 14th August   |
|  | Celebration of Indipendence Day on 15 August 2022 by NCC, Distribution of ranks and credits by NCC  |
|  | Tiranga Samman Programme by Nature Club on 16 August 2022   |
|  | Cultural Programme on 17.8.2022 singing and Dance Programme: "Bharatbarsha Surger ek naam" & "Bharat Birangana"   |

|  |   |
|--|---|
|  | Celebration of 'Shikshak Parv" on Teachers' Day 6 September 2022 : 1) Teachers in the Mirror of Literature: Reading of Excerpts by Students of Bengali, Sanskrit and English Depts 2) Panel Discussion on Teachers and their Role in the present  |
|  | Birth Anniversary of Ishwarchandra Vidyasagar on 26 September 2022. Unveiling of Statue of Vidyasagar. Speaker: Debashis Mukhopadhyay, Journalist   |
|  | Birth Anniversary of poet Mohitlal Majumder on 26 October 2022. Plantation of Saplings  |
|  | Observation of National Unity Day on Birthday of Sardar Vallabhbhai Patel on 31 October 2022: Online Seminar " Sardar Vallabhbhai Patel: Leader, Freedom Fighter & Nation Builder" organized by IQAC speaker : Prof. Dipankar Roy, dept. of History, Kalna College  |
|  | Celebration of Constitution Day on 26.11.2022 organised by Departments of Political Science and English. Quiz programme on the Indian Constitution and Indian nation  |
|  | Janajatiya Gourava Divasa on 14 and 15 November 2022 celebrating the birthday of Birsa Munda organized by Cultural Committee and NSS. 14.11.2022: Seminar on "Santal and Adivasi Revolt in Freedom Struggle." Speaker: Md. Akbar Hossain, Dept. of History , 15.11.2023: Exhibition on the life and Work of Freedom Fighter Birsa Munda |
|  | Observation of Birthday of Pandit Jawaharlal Nehru on 14 November, 2022: NSS in Collaboration with Astha Welfare Society organised a programme with the special children: Interaction of NSS volunteers with special children under Astha Welfare Society to develop a sense of belonging, held on 14 November 2022                     |
|  | Celebration of "Bharatiya Bhasha Diwas " on 9 December 2022 organised by the Departments of English, Bengali and Sanskrit. The programme consisted of a presentation on Online learning opportunities of Indian languages and Quiz programme on riddles in the Santhali language  |
|  | Swami Vivekananda's birthday and students week celebration : 2.1.23-7.1.23 Cultural programme as concluding programme of studenys week on 7 January 2023  |
|  | Parakram Diwas was celebrated on 23rd January 2023 to mark the 126th birth Anniversary of Netaji Subhas Chandra Bose organised by NCC unit  |
|  | The 74th Republic Day was observed by the College on 26th January 2023  |
|  | Celebration of International Mother Language Day 2023 organized by Jagaran Literary Club on 21st February 2023 with Cultural Programme and Journal of Creativity  |
|  | National Science Day was observed on 28 February 2023 organised by NSS. A n Exhibition on C V Raman was prepared by NSS volunteers on the occasion.   |

|  |   |
|--|---|
|  | International Women's Day celebrated on 15th March 2023 organised by Gender Equality Cell. Discussion on Womens' rights, honouring Girl students for achievements in sports and documentary show on women trafficking   |
|  | Anti Tobacco Day observed on 31 May 2023 by NCC for raising awareness on harmful effects of Tobacco and Drugs   |
|  | World Environment Day on 5th June organised by Nature Club: Chief Guests Dr. Subrata Mandal, Niladri Sarkar (BDO Balagarh), Sapling plantation, Speech on Waste management; Jute Bag distribution to the Community by volunteers. Speech on vermicompost by Dr Subrata Mandal, Speech on plastic free environment by Sri Biswajit Mukherjee |

| Year: 2021-2022  |  |
|--|--|
| Plan of Action   | Achievements/Outcomes  |
| To develop ICT facilities for online classes.  | Google suite was subscribed by the college for taking online classes in a single platform and to manage recordings. Regular online classes were organised through Google Meet maintaining the normal College Routine during Covid 19 Pandemic. Recordings of online classes were maintained and made available to the students who could not attend classes. The recordings were also maintained for future reference. |
| To organize add on courses   | Add on Course on Spoken Sanskrit of 30 hrs duration was organized from 25/06/2021 To 08/07/2022  |
|  | Add on Course on Spoken English of 30 hours duration was organized from 14.05.2022 to 27.9.2022  |
| To organize orientation programmes for students  | Induction Programme for newly admitted students: 7 meetings for different departments from 04.10.21-05.10.21 to explain to the students the rules and regulations of the institution, the syllabus structure, the extracurricular activities and groups like NCC, NSS, Nature Club etc.  |
| To organize more academic and quality related seminars and awareness programmes for the students | About 25 seminars (in online and offline mode) were organised by the College on a range of issues (List provided in template 3.1.3)  |
|  | 1 Faculty Development Programme for Teachers and 1 training programme for Non-Teaching staff was conducted   |
|  | Six career counselling programmes were conducted and Five capacity building programmes were conducted  |
|  |  |
| To organize more extension activities and Community related outreach programmes                  | Various extension activities and Community related outreach programmes were organized under the leadership of the NSS units of the College (List of Activities provided in 3.3.3)  |

|   |  |
|---|--|
| To observe/ commemorate/ celebrate important days including a special drive to celebrate Azadi ka Amrit Mahotsav (Celebrating 75 years of Indian Independence ) | The following important days were observed / celebrated<br>1.Independence Day ; College Foundation Day Programme on 18.11.2021.; 2.Parakram Divas on 23rd Jan 2022 celebrating Netaji Subhas Chandra Bose's 125th Birth anniversary; 3. Republic Day; 4. Yuva Diwas on 12 Jan 2022 to observe birth anniversary of Swami Vivekananda; 5. International Mother Language Day on 21 February 2022; International Women's Day celebration on 08.03.2022; National Voters' day Observation with Quiz Competition organised by Dept. of Political Science on 15.03.2022: |
| To involve students in cultural programmes  | 1. Cultural programme 'Sarodutsav' organised online on 04.10.2021; 2. Celebration of Basanta Utsav on 17.03.2022; 3. Rabindra Najrul Jayanti on 17.06.2022   |
| To organise Parents' Teachers meetings  | Online Departmental Parents' Teachers' Meeting organised by various Departments (Students' Week 2022 celebration) on 02.01.2022  |
| To obtain feedback from Stakeholders  | Feedback was obtained from Students and Teachers of the College  |
| To sign MoUs with other institutions  | MoU was signed with Institutions such as WWF, AKPC Mahavidyalaya, GGSESTC and MoU renewed with Bejoy Narayan Mahavidyalaya   |
| To continue Student Welfare programmes  | Vaccination camp had been initiated by IQAC and the Student Welfare Committee of Balagarh Bijoy Krishna Mahavidyalaya in collaboration with the Department of Health and Family Welfare, Government of India. It was held on the college campus on 5/10/21. Total 16 teaching and non-teaching staff and 394 students got vaccinated. It was held again on 04.01.2022 and 282 students and 1 teacher were vaccinated.  |
|   | About 1290 students received scholarship and assistance from Aid fund for students   |
|   | Equal opportunity Cell was set up to ensure that there is no discrimination based on caste, tribe or religion among teachers and students of the institution.  |
|   | Online Awareness Programme on Students' Scholarships and Welfare schemes of the Government (Students' Week 2022 celebration)<br>Convenor: Prof. Biswajit Munda on 01.01.22   |
|   | Online Awareness Programme on Students' Scholarships and Welfare schemes of the Government (Students' Week 2022 celebration)   |
| To organize Environment related programmes and activities   | MoU was signed with WWF , Tree Plantation programmes, Plastic Free Campus and Campus Cleanliness programmes organised  |
|   | Nature Club was set up to spread awareness among students on environment related matters.  |
| To enhance Infrastructural facilities   | 1. ICT equipped rooms have been added and set up with projectors, laptop and wifi facility. 2. The number of classrooms have been increased by adequate management of space in the existing College building.  |



|                                       |  |
|---------------------------------------|--|
| To collect Feedback from stakeholders | Students Feedback and Students Satisfaction Survey, Teacher Feedback for the academic Year 2020-21 have been collected and Analysis reports were discussed.  |
| Development of the Library            | 1. Additional books purchased for the library 2. Subscription to e-journals through UGC Nlist was provided.  |
| To conduct Internal Academic Audit    | Departmental Profile and Self Appraisal of all teachers for the previous Academic Year 2020-21 been collected and verified by the IQAC.  |
| To set up Rainwater Harvesting system | Rainwater Harvesting mechanism is complete and the water collected in the main roof is being collected and deposited into the ground. A soak pit has also been built by the College to collect waste water and deposit it into the ground. |